



Municipal Clerk: Received _____ Application # _____

2026 BUSINESS / RENTAL REGISTRATION

I am applying for:

☐ **Business**- Fill out page 1 and 2

Please include the following with the application.

- Certificate of Liability Insurance
- Fees: **Before** March 31 - \$125 • After March 31 - \$250
- Fee: Insurance filing - \$100

☐ **Rental Property**- Fill out page 1 and 3

Please include the following with the application.

- Certificate of Liability Insurance
- Fee: Insurance filing - \$100

• _____
Long Beach Township Rental Property STREET Address

Mailing address: 6805 Long Beach Blvd., Brant Beach NJ 08008 • Please make checks payable to Long Beach Township

No business is permitted to operate without a Business License, unless otherwise exempted by the Township of Long Beach ordinances. Violations are subject to penalty. New or renewal applications are due by March 31st of each year.

APPLICANT INFORMATION:

Name: _____ Federal I.D #: _____

Home Address: _____

Cell: _____ Email: _____

Where/How can you be contacted in an emergency if different than above? List alternative address and/or phone:

Have the applicant/officers/managers ever been convicted of a crime or violation of a municipal ordinance? Describe ☐ YES ☐ NO

Has your mercantile license ever been suspended or revoked for any reason? If yes, describe. ☐ YES ☐ NO

Please sign the following statement in accordance with the requirements of the Township of Long Beach, "Township", code.

I am not in default or indebted or obligated to the Township of Long Beach in any manner, except for taxes or water/sewer charges. My business will not violate the zoning ordinances of the Township. The applicant acknowledges that the issuance of a business license does not constitute a variance or waiver from the zoning or land development regulations of the Township. All applicants or licenses are required to obtain any necessary zoning or land use permits in accordance with the applicable zoning and land use regulations of the Township. I understand that any license or permit issued under the provisions of Chapter 73 of the Township Ordinances may be revoked by the officer issuing such a license after notice and hearing for any of the following reasons:

1. Fraud, misrepresentation, or false statement contained in any application for permit or license.
2. Fraud, misrepresentation, or false statement in conduct of any business or activity authorized by such a license.
3. Any violation of this Chapter.
4. Conviction of the licensee, which includes any principal, owner, member, or shareholder of the licensee, for any felony or a misdemeanor involving moral turpitude.
5. Conducting any business or activity licensed under this Chapter, through the licensee himself or herself, which includes any principal, owner, member, or shareholder of the licensee, or any of his or her agents, servants, or employees in any unlawful manner or in such a manner as to constitute a breach of peace or a threat to the public health, welfare, or safety.
6. Conducting any business or activity not in compliance with the zoning or land use regulations.
7. Non-compliance with insurance requirements of Chapter 104 of the Township Code.

Applicant Signature: _____ **Date:** _____

☐ **BUSINESS INFORMATION:**

Name: _____ Cell: _____

Address: _____ Block: _____ Lot: _____

Mailing Address: _____

Phone: _____ Fax: _____ Email: _____

List names of any stockholders, members, partners, or owners of the business entity: _____

Manager Name: _____ Cell: _____

☐ Open Year Round ☐ Seasonal, Months Open _____ Hours of Operation: _____

Thoroughly describe the type of business that will be conducted at the above address; what products will be stored and the quantity.
(Outdoor displays not allowed):

Does the business have seating for customers? ☐ YES ☐ NO If yes, please state below.

Total Capacity: _____ Amount of Indoor Seating: _____ Amount of Outdoor seating: _____

Location of Outdoor Seating: _____

PROPERTY OWNER CONTACT:

Name: _____ Cell: _____

Address: _____

Email: _____

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ZONING/CONSTRUCTION OFFICIAL: ☐ APPROVED ☐ DISAPPROVED **COMMENTS:** _____

ZONING/CONSTRUCTION OFFICIAL SIGNATURE: _____ **Date:** _____

This application is subject to the approval of the Licensing Official. Chapter 73 of the Township of Long Beach Code shall be the regulations covering this license. A copy of the Ordinance is available in the Municipal Clerk's Office.

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Municipal Clerk Office: ☐ Approval ☐ Disapproval **License No.** _____

Authorized Signature: _____ **Date:** _____

☐ **RENTAL PROPERTY:** ☐ Over 12 months ☐ Under 12 months - Lease term(s) _____

Block: _____ Lot: _____ Number of Units: _____ Street Address: _____

☐ Holgate ☐ South Beach Haven ☐ North Beach Haven ☐ Spray Beach ☐ Beach Haven Gardens ☐ Beach Haven Terrace ☐ The Dunes ☐ Haven Beach
☐ Beach Haven Park ☐ Peahala Park ☐ Brighton Beach ☐ Beach Haven Crest ☐ Brant Beach ☐ North Beach ☐ Loveladies ☐ High Bar Harbor

OWNERS / REGISTERED AGENTS / CORPORATE OWNERS OF THE DWELLING: *Please state all affiliations.*

Name: _____ Corporation: _____

Phone: _____ Email: _____

Full Address: _____

Name: _____ Corporation: _____

Phone: _____ Email: _____

Full Address: _____

HOLDER(S) OF RECORDED MORTGAGE:

Name: _____

Phone: _____ Email: _____

Full Address: _____

Name: _____

Phone: _____ Email: _____

Full Address: _____

LANDLORD: OWNER OCUPIED? ☐ YES ☐ NO

Name: _____

Phone: _____ Email: _____

Full Address: _____

CUSTODIAN OR PROPERTY MANAGER CONTACT: ☐ YES ☐ NO

Name: _____

Phone: _____ Email: _____

Full Address: _____

INDIVIDUAL FOR EMERGENCY AUTHORIZATION: ☐ YES ☐ NO

Name: _____

Phone: _____ Email: _____

Full Address: _____

IF FUEL OIL IS USED TO HEAT THE BUILDING, THE NAME AND ADDRESS OF THE FUEL OIL DEALER SERVICING THE BUILDING AND THE GRADE OF FUEL OIL USED IS AS FOLLOWS: ☐ The building is not heated by fuel oil. ☐ The building is heated by fuel oil, but the landlord does not furnish heat.

Name: _____ Company: _____

Phone: _____ Fuel Grade: _____

Full Address: _____

By signing below, you are stating that the information you have submitted in this Property Rental Registration is true and correct.

Print Authorized Name: _____ Authorized Signature: _____ Date: _____

Chapter 104. Business and Rental Insurance Registration

§ 104-1. Intent.

It is the intention of this chapter to comply with the requirements imposed upon the Township by P.L. 2022, c. 92, which provides for the annual registration of certificates of insurance by business owners and the owners of rental units located in the Township.

§ 104-2. Insurance requirements.

A.

As required by N.J.S.A. 40A:10A-1 and except as provided in Subsection **B** of this section, the owner of a business or the owner of a rental unit or units shall maintain liability insurance for negligent acts and omissions in an amount of not less than \$500,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.

B.

The owner of a multifamily home which contains four or fewer units, one of which is owner-occupied, shall maintain liability insurance for negligent acts and omissions in an amount of not less than \$300,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.

§ 104-3. Registration requirements.

A.

The owner of a business, the owner of a rental unit or units, and the owner of a multifamily home of four or fewer units, one of which is owner-occupied, shall annually file a copy of a certificate of insurance demonstrating compliance with P.L. 2022, c. 92, with the Municipal Clerk.

B.

The copy of the certificate of insurance shall be filed with the Municipal Clerk no later than 30 days after the issuance or renewal of the policy or policies of insurance required to be maintained by said owner.

C.

Upon filing of an insurance certificate, the Municipal Clerk shall issue a certificate of registration to the owner stating the amount of coverage and the policy period of the insurance policy or policies evidenced by the certificate of insurance.

§ 104-4. Registration fee.

The filing fee to be paid for each certificate of insurance filed with the Municipal Clerk shall be the sum of \$100.

§ 104-5. Violations and penalties.

An owner who violates this chapter is subject to a fine of \$500, recoverable through a summary proceeding pursuant to the Penalty Enforcement Law of 1999, P.L. 1999, c. 274 (N.J.S.A. 2A:58-10 et seq.).

§ 104-6. Repealer.

Should P.L. 2002, c. 92, be repealed or invalidated by competent authority, this chapter shall have no further force or effect.