**WINTERIZATION GUIDELINES FOR HOMEOWNERS, PLUMBERS AND PROPERTY MANAGERS**

* If you remove the meter, **DO NOT UNPLUG THE ANTENNA**! With the antenna still attached, bring the meter inside the home. If the meter needs to stay in the crawl space, the inlet and outlet of the meter should be covered. Duct tape can be used to cover the inlet and outlet.
* Crawl spaces in Long Beach Township can flood easily, so extra precaution should be taken if the meter is in the crawl space. Sand can easily get into the meter if just left inside the crawl space, disconnected from the pipe. Sand can destroy the inner components of the meter, causing it to stop spinning. The homeowner will be required and responsible for purchasing a new meter, as this would not fall under the warranty.
* If the meter is disconnected, our system receives an alert. If the meter is inside of the house, homeowners will need to provide access within 14 business days of notification, meaning you will have to come back in the off season.
* When winterizing, NON TOXIC antifreeze can be poured into the water meter. Upon reconnecting the meter in the Spring, run some water through the meter to make sure that it spins.
* If the freeze plate (back plate) on the meter cracks, they can be picked up at the water/sewer dept. at 13000 Long Beach Blvd. Beach Haven Terrace. Please call (609)492-6314