

**ALL SUBMISSIONS MUST  
CONTAIN A SIGNED AND  
COMPLETED  
CHECKLIST/COVER  
SHEET OR WILL NOT BE  
ACCEPTED**

**Please read all instructions carefully. Failure to follow instructions  
may result in delays in Application being deemed complete.**

# LONG BEACH TOWNSHIP LAND USE BOARD CHECKLIST FOR INITIAL SUBMISSION

**PLEASE NOTE:** A signed, completed checklist must be received by the Land Use Board Clerk and attorney prior to deeming your application complete.

All applications and all required documents shall be submitted at least thirty (30) days prior to the regularly scheduled meeting of the Land Use Board at which consideration is sought.  
**NUMBER OF COPIES REQUIRED -All documents must be submitted at the same time.**  
**INCOMPLETE SUBMISSIONS WILL NOT BE ACCEPTED!!!!**

## DISTRIBUTION

*Please note it is the Applicant's responsibility to distribute completed applications.*

Kevin S. Quinlan, Esq., 207 W Main Street, Tuckerton NJ 08087

- \_\_\_\_\_ 1 Copy of complete Application
- \_\_\_\_\_ 1 Copy of Variance Map, Site Plan or Sub-division Map
- \_\_\_\_\_ 1 Copy of Architectural Plan
- \_\_\_\_\_ 1 Copy of color photos
- \_\_\_\_\_ 1 Copy of Tax Map with property Lot and Block highlighted.
- \_\_\_\_\_ 1 Copy of Affidavit of Ownership, Consent, Authorization and Non-Collusion.
- \_\_\_\_\_ 1 Copy of Proposed Notice to Property Owners and for Publication
- \_\_\_\_\_ 1 Copy of Checklist

Frank Little, P.E., P.P. , Owen Little and Assoc., Inc. 443 Atlantic City Blvd. Beachwood, NJ 08722

- \_\_\_\_\_ 1 Copy of Completed Application
- \_\_\_\_\_ 1 Copy of Variance Map, Site Plan or Sub-division Map
- \_\_\_\_\_ 1 Copy of Architectural Plans
- \_\_\_\_\_ 1 Copy of color photos
- \_\_\_\_\_ 1 Copy of Tax Map with property Lot and Block highlighted
- \_\_\_\_\_ 1 Copy of Technical Check List

## Board Clerk

- \_\_\_\_\_ 1 Original of each -  Application  Variance Plat, Site Plan or Sub-division Plat,  Architectural Plan(s)  Tax Map  Zoning Denial,  Color Photos and  items marked with \*\*. (Check all that apply)
- \_\_\_\_\_ 14 Copies of Application
- \_\_\_\_\_ 14 Copies of Variance Plat, Site Plan or Subdivision
- \_\_\_\_\_ 14 Copies of Architectural Plan(s)
- \_\_\_\_\_ 14 Copies of Tax Map with property Lot and Block highlighted
- \_\_\_\_\_ 14 Copies of Zoning Denial Letter
- \_\_\_\_\_ 14 Color copies of Property Photos
- \_\_\_\_\_ 1 W-9 Form
- \_\_\_\_\_ 1 copy of Affidavit of Ownership, Consent, Authorization and Non-Collusion.
- \_\_\_\_\_ 1 copy of Signed Checklist (must be submitted with initial documentation. Application will not be accepted without signed Checklist.
- \_\_\_\_\_ 1 Copy of TechnIcal Check List

**Electronic copy of all of the above in PDF format.**

- \_\_\_\_\_ Check for Application Fee \$ \_\_\_\_\_
- \_\_\_\_\_ Check for Initial Escrow \$ \_\_\_\_\_

Board secretary will distribute copies to fire company after deemed complete, as necessary.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

(Print name under signature)

**TOWNSHIP OF LONG BEACH LAND USE BOARD  
APPLICATION INSTRUCTIONS**

**Please read - important information**

Dear Applicant,

Enclosed is an application and checklist for the Long Beach Township Land Use Board. In order to be scheduled for a public hearing you are required to complete all forms and turn in all information requested together with appropriate fees. **SUBMISSIONS LESS THAN 45 DAYS PRIOR TO THE MEETING DATE WILL NOT BE HEARD UNTIL THE NEXT MEETING DATE IF DEEMED COMPLETE.** You will be notified as to whether your application has been determined complete or incomplete by the board attorney. Once you have been notified your Application is complete and assigned a docket number you must serve and publish the required notice.

The completed application, checklist, photos, supporting documentation and fees must be submitted at the same time. Partial or incomplete submissions will not be accepted.

Please note the following requirements:

1. All maps, plats, plans, surveys etc. must be prepared by a professional licensed to practice in the state of New Jersey and be **no more than one year old**. At least one original with a raised seal and original signature must be provided along with the required number of copies. No altered documents will be accepted. Copies must be of a sufficient size to be legible and capable of reproduction. Any alterations and/or changes must be certified by professional who prepared plans with the date of the revision clearly indicated on the map, plan or plat.
2. All applications for variances must be submitted with a Variance Map which shall contain a variance table which clearly identifies the existing conditions, proposed conditions and which conditions require a variance and if pre-existing. **A survey is not sufficient.**
3. It is your responsibility to forward the required copies directly to the Board Engineer and Attorney.
4. Please note that if you submit additional documentation after the initial submission you **must** submit the number of copies set forth on the Supplemental Checklist and distribute to the same individuals as the original submission. No documentation and/or exhibits may be submitted less than 10 days prior to the hearing or at the hearing. **Exhibits which are introduced at the hearing may be barred and the application carried to the next available hearing date.** This is required so that the file available for examination by the public is complete at least 10 days prior to the hearing and to ensure the board professionals have

adequate time to review same.

If your application is determined complete you must submit **NO LATER THAN 5 DAYS PRIOR TO THE MEETING** along with the **CHECK LIST ON THE FINAL SUBMISSION** the following:

1. One copy of Certified List of Property Owners and other parties to be notified. Contact the Tax Office for List. It takes several days for the office to prepare the list so do not wait to the last minute to request same. Certified list must be less than 45 days old.
2. One copy of letter sent to property owners identified on Certified List.
3. Certified Mail Receipts (Originals from post office). Must be dated at least 10 days prior to the hearing date not counting the date mailed or the hearing date.) This is the receipt of mailing **not** the green card which is returned when the mail is accepted by the addressee. Do not submit the return receipts. You only need to prove mailing, not receipt.
4. Original Proof of publication from official newspaper, published at least 10 days prior to the hearing date. Contact township clerk for name of official newspaper. Please note the newspaper requires the submission and payment in advance of publication date. Make sure you submit your request early enough to be published at least 10 days before the hearing not counting the day of the hearing.
5. Affidavit of Service.
6. Proof of payment of Taxes from Tax Collector's Office. Please contact the Tax Collector's Office. All taxes due prior to the hearing date must be paid.

**Long Beach Township Land Use Board**

**AFFIDAVIT OF OWNERSHIP, CONSENT, AUTHORIZATION,  
and NON-COLLUSION**

**STATE OF NEW JERSEY :**

**: ss.**

**COUNTY OF \_\_\_\_\_ :**

I, \_\_\_\_\_ being duly sworn according to law,  
(Print owner(s) name(s))  
upon my/our oath depose and say:

1. I/we am/are the only owner(s) of property known as \_\_\_\_\_,  
(Street Address)  
\_\_\_\_\_, Ocean County, New Jersey known as :

Block \_\_\_\_\_ Lot \_\_\_\_\_  
Block \_\_\_\_\_ Lot \_\_\_\_\_  
Block \_\_\_\_\_ Lot \_\_\_\_\_

As shown on the Official Tax Maps of the Township of Long Beach.

2. I/we consent to the making of this application and the approval of the plans submitted herewith. I/we further agree to be bound by all representations and commitments made by myself/ourselves or my/our authorized agent. I/we further consent to the inspection of this property in connection with this application as deemed necessary by the members of the Land Use Board and/or other designated officials or representatives.

3. There has been no collusion between me/us and any member of the Township of Long Beach Land Use Board or any officials of the Township of Long Beach with respect to said application.

4. I/we hereby authorize \_\_\_\_\_ (Agent), to make application on my/our  
(Print agent name)  
behalf. I further agree to be bound by all representations, promises and commitments made by my agent.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Print Name above

Sworn and Subscribed to before me  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Print name above

\_\_\_\_\_  
Notary Public

**PROOF OF PAYMENT OF TAXES**

Long Beach Township Tax Collector  
6805 Long Beach Boulevard  
Brant Beach, NJ 08008

RE: Block #\_\_\_\_, Lot #(s)\_\_\_\_\_ Street Address:

\_\_\_\_\_

Assessed Owner:

\_\_\_\_\_

Taxes Paid to date: \_\_\_\_\_

Taxes due as follows:

\_\_\_\_\_

Respectfully Yours,

Tax Collector  
Township of Long Beach

Applicant: Submit this form and required fee to the Tax Collector's Office at the Municipal Building.

**LONG BEACH TOWNSHIP LAND USE BOARD  
CHECKLIST FOR SUPPLEMENTAL SUBMISSION**

**PLEASE NOTE: This form must be used with all supplemental submissions. Submissions will not be accepted if not accompanied by this signed form. Supplemental submission will not be accepted less than ten (10) days before the hearing date.**

The following supplemental documents are being submitted to the Land Use Board Clerk at least ten (10) days before the hearing date and distributed as follows:

**NUMBER OF COPIES REQUIRED**

\_\_\_\_\_ 13 Copies of \_\_\_\_\_ (Describe submission)  
\_\_\_\_\_ 13 Copies of \_\_\_\_\_ (Describe submission)  
\_\_\_\_\_ 13 Copies of \_\_\_\_\_ (Describe submission)

**DISTRIBUTION**

**Please note it is the Applicant's responsibility to distribute supplemental material to the following individuals and entities:**

**Kevin S. Quinlan, Esq.**, 207 W Main Street, Tuckerton NJ 08087

\_\_\_\_\_ I have mailed copies of the material identified to the Board Attorney.

**Frank Little, P.E., P.P.**, Owen Little and Assoc., Inc. 443 Atlantic City Blvd. Beachwood, NJ 08722

\_\_\_\_\_ I have mailed copies of the material identified to the Board Professional.

**Board Clerk**

\_\_\_\_\_ 1 Original and 10 Copies of \_\_\_\_\_ (Describe submission)  
\_\_\_\_\_ 1 Original and 10 Copies of \_\_\_\_\_ (Describe submission)  
\_\_\_\_\_ 1 Original and 10 Copies of \_\_\_\_\_ (Describe submission)

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\_\_\_\_\_  
(Print name under signature)

**LONG BEACH TOWNSHIP LAND USE BOARD  
CHECKLIST ON FINAL SUBMISSION**

**PLEASE NOTE:** A signed, completed FINAL checklist and required documents etc... must be received by the Land Use Board Clerk AND Board Attorney not less than five (5) days before the hearing date or the matter will be carried to the next meeting date..

**Applicant Name:** \_\_\_\_\_

**Block:** \_\_\_\_\_ **Lot(s):** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

The following documents must be received by the Land Use Board Clerk at least five (5) days prior to the meeting date.

- \_\_\_\_\_ Original Certified List of Property Owners (not more than 45 days old)
- \_\_\_\_\_ Copy of letter sent to Property Owners
- \_\_\_\_\_ Original Proof of Publication from official newspaper.
- \_\_\_\_\_ Affidavit of Service with Original Certified Mail Receipt with post date no less than 10 days prior to the hearing date not including the date of mailing and hearing date attached thereto. (Do not submit the Return Receipt Cards (green cards)).
- \_\_\_\_\_ Original Proof of Payment of Taxes from Tax Collector's Office.

The following must be provided to the Attorney for the Board at least five (5) days before the hearing:

**Kevin S. Quinlan, Esq.,** 207 W Main Street, Tuckerton NJ 08087 ksquesq@comcast.net

- \_\_\_\_\_ Affidavit of Service
- \_\_\_\_\_ Proof of Publication
- \_\_\_\_\_ List of Exhibits
- \_\_\_\_\_ List of all lay witnesses anticipated to be called at hearing.
- \_\_\_\_\_ List of all expert witnesses (For those who have not appeared before this board a copy of their qualifications).

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\_\_\_\_\_  
(Print name under signature)



**APPLICATION TO THE LONG BEACH  
TOWNSHIP LAND USE BOARD**

Do not write below - for official use only

Project Name: \_\_\_\_\_

Date Received: \_\_\_\_\_

Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Application Fee: \$ \_\_\_\_\_

Property Address: \_\_\_\_\_

Escrow Fee: \$ \_\_\_\_\_

Docket Number: \_\_\_\_\_

**CHECK ALL THAT APPLY:**

**Bulk Variance  
Use Variance  
Interpretation  
Informal  
Conditional Use**

**Minor Subdivision (Exempt)  
Major Subdivision/Preliminary  
Major Subdivision Final Major  
Site Plan/Preliminary Major  
Site Plan/Final**

**ANSWER ALL QUESTIONS. IF NOT APPLICABLE INDICATE WITH 'N/A' OR 'None'  
DO NOT LEAVE BLANKS. INCOMPLETE APPLICATIONS WILL NOT BE  
ACCEPTED OR WILL BE DEEMED INCOMPLETE**

**1. Applicant Name:**

Address: Street: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

Applicant is :    Owner    Agent    Corporation    Partnership    LLC

If applicant and/or owner is a corporation, LLC or partnership set forth the names addresses of all stockholders, partners or members having 10% or more interest on a separate paper. Corporations must be represented by a New Jersey licensed attorney and include a Resolution authorizing the Application.

**2. Owner's Name:**

Address: Street: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

All owners must be identified and sign application. (Use additional pages if necessary)

**3. Attorney:**

Address: Street: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

**4. Planner/Surveyor:**

Address: Street: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

5. Architect:

Address: Street:

City:

Zip:

Phone:

e-mail:

*Attache additional sheets if necessary.*

6. Location of property:

Zone:

Lot Area:

Lot Dimensions:

7. Is the property located on a county road?

8. Current Use:

No. of Dwelling Units:

No. of Commercial Units:

9. Proposed Use:

10. When was the property purchased?

11. Date of Last Certificate of Occupancy:

Attach Copy

12. Date of last construction, alteration or addition:

Attach copies of permits

<b>13. Existing conditions</b>	Pre-Existing non-conformity	<b>Proposed conditions</b>	Variance Needed
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Building Height:

Building Height:

Front Yard Set Back

Front Yard Set Back

Side Yard Set Back

Side Yard Set Back

Side Yard Set Back

Side Yard Set Back

Rear Yard Set Back

Rear Yard Set Back

Dist. to Adj. Struct.

Dist. to Adj. Struct.

Lot Coverage (sq.ft.)

Lot Coverage (sq.ft.)

% Lot Coverage

% Lot Coverage

% Impervious Coverage

% Impervious Coverage

No. Principal Structures

No. Principal Structures

No. Accessory Structures

No. Accessory Structures

Lot Width

14. Existing Restrictions:

(A) Deed Restrictions:

(Attach Copies)

None

(B) Easements:

(Attach Copies)

None

(C) Condominium:

(Attach Copies)

None

15. Proposed Restriction:

None

**16. Variances and Waivers:**

**(A) List Required Variances: (Include Ordinance Number)**

**None**

**On a separate paper provide legal theory supporting variance relief.**

**(B) List of Requested Waivers:**

**None**

**17. Briefly describe any prior or currently pending proceedings before the Land Use Board or any other Federal, State, County or local Board or Agency involving this property which is the subject of this application and attach copies of any application, supporting documentation, pleadings, decisions and/or orders from the relevant entity including any denials.      None**

**18. List all material submitted with this application i.e. plans, surveys, drawings, photos, reports etc.**

ALL OWNERS OF RECORD AND APPLICANT MUST SIGN APPLICATION. (ATTACH ADDITIONAL PAGES IF NECESSARY.)

Dates:

\_\_\_\_\_  
, Owner  
(Print name under signature)

Dates:

\_\_\_\_\_  
, Owner  
(Print name under signature)

Applicant Signature (if different from owner):

Dates:

\_\_\_\_\_  
, Applicant  
(Print name under signature)

Dates:

\_\_\_\_\_  
, Applicant  
(Print name under signature)

**MUST BE SIGNED BY OWNER(S) AND/OR APPLICANT NOT ATTORNEY**

TYPE	FEE	ESCROW (INITIAL DEPOSIT)
<b>SUBDIVISIONS:</b>		
Minor	\$625.00	\$1,000.00 Engineer \$500.00 Attorney
Major (Preliminary)	\$1,200.00, plus \$50.00 per lot	\$1,500.00 Engineer \$500.00 Attorney
Major (Final)	\$700.00	\$1,000.00 Engineer \$500.00 Attorney
Over 4 lots	\$100.00 for each lot in excess of 4 lots	
<b>SITEPLANS:</b>		
Minor	\$700.00	\$1,000.00 Engineer \$500.00 Attorney
Major (Preliminary)	\$1,700.00	\$1,500.00 Engineer \$500.00 Attorney
Major (Final)	\$950.00	\$1,000.00 Engineer \$500.00 Attorney
<b>VARIANCES: *</b>		
Bulk	\$500.00 per application	\$500.00 Engineer \$500.00 Attorney
Special Reasons	\$500.00 per application	\$500.00 Engineer \$500.00 Attorney
Use	\$500.00 per application	\$500.00 Engineer \$500.00 Attorney
<b>**NOTE: All Variance fees are in addition to subdivision and site plan fees**</b>		
<b>HOTEL/MOTEL SITE PLAN:</b>		
Development of Hotel/Motel	\$1,700.00	
Additional fee for development of hotel/motel, exclusive of original fee	\$25.00 per unit	
<b>INSPECTION FEE:</b>		
	The greater of \$500.00 or 5% of the cost of the improvements estimated and determined by the Municipal Engineer	
<b>OTHER FEES:</b>		
Holdover Fees	\$500.00	
Flood elevation standard	\$500.00	\$425.00 Attorney
Applications brought before the Board for all other matters not specifically listed	\$500.00	\$425.00 Attorney





TOWNSHIP OF LONG BEACH  
LAND USE BOARD  
TECHNICAL CHECKLIST

**KEY: X= REQUIRED P= PROVIDED W= WAIVER N/R= NOT REQUIRED or APPLICABLE**

DESCRIPTION	VARIANCE APPLICATION		MINOR APPLICATION		MAJOR SITE PLAN		MAJOR SUBDIVISION		CIRCLE ONE
	BULK	USE	SITE PLAN	SUBDIVISION	PRELIMINARY	FINAL	PRELIMINARY	FINAL	MUST BE COMPLETED
<b>MAN-MADE FEATURES</b>									
Show existing structures and setbacks from existing and proposed property lines, indicating those to be modified or removed or to remain. Show setback of structures on adjacent properties.	X	X	X	X	X	X	X	X	(P) (W) (N/R)
Location of proposed buildings, finished grade, first floor and basement elevations, setbacks of all buildings from nearest lot lines, building height and other pertinent improvements.	X	X	X	X	X	X	X	X	(P) (W) (N/R)
Building coverage and lot coverage calculations.	X	X	X		X	X			(P) (W) (N/R)
Existing and proposed easements, rights-of-way and their purposes.	X	X	X	X	X	X	X	X	(P) (W) (N/R)
Existing and proposed manholes, sewer lines, stormwater management facilities, waterlines, fire hydrants and utility poles within 200 FT.			X	X	X	X	X	X	(P) (W) (N/R)
Plans and profiles of proposed utility layouts, such as sewers, storm drains, water, gas, communications and electric, showing feasible connections to existing or proposed utility systems as well as channel section details, pipe sizes, types and inverts, road crowns and slopes.					X	X	X	X	(P) (W) (N/R)
All monumentation as required as per the "Map Filing Law" including all monuments found, set or to be set.				X			X	X	(P) (W) (N/R)



TOWNSHIP OF LONG BEACH  
LAND USE BOARD  
TECHNICAL CHECKLIST

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DESCRIPTION	VARIANCE APPLICATION		MINOR APPLICATION		MAJOR SITE PLAN		MAJOR SUBDIVISION		CIRCLE ONE
	BULK	USE	SITE PLAN	SUBDIVISION	PRELIMINARY	FINAL	PRELIMINARY	FINAL	MUST BE COMPLETED
Offstreet parking and loading spaces required and proposed, and location and dimensions of access drives, aisles and parking stalls		X	X		X	X			(P) (W) (N/R)
<b>STREET</b>									
Location, names and widths of all existing and proposed streets, sidewalks and street widening within 200 FT of the site.			X	X	X	X	X	X	(P) (W) (N/R)
Plans, profiles and cross-sections of paved areas, curbs and sidewalks.			X	X	X	X	X	X	(P) (W) (N/R)
<b>MISCELLANEOUS</b>									
Exterior Lighting Plan, including the location, direction of illumination, amount of illumination expressed in horizontal foot candles, wattage and drawn details of all outdoor lighting standards and fixtures.			X		X	X	X	X	(P) (W) (N/R)
Landscaping and Screening Plan showing the location, type of tree or shrub and the location, type and amount of each type of ground cover.			X	X	X	X	X	X	(P) (W) (N/R)
Storm drainage calculations.					X		X		(P) (W) (N/R)
Stormwater management facilities shown on the grading plan showing all aspects of the stormwater system.			X		X	X	X	X	(P) (W) (N/R)

TOWNSHIP OF LONG BEACH  
LAND USE BOARD  
TECHNICAL CHECKLIST

**KEY: X= REQUIRED P= PROVIDED W= WAIVER N/R= NOT REQUIRED or APPLICABLE**

DESCRIPTION	VARIANCE APPLICATION		MINOR APPLICATION		MAJOR SITE PLAN		MAJOR SUBDIVISION		CIRCLE ONE
	BULK	USE	SITE PLAN	SUBDIVISION	PRELIMINARY	FINAL	PRELIMINARY	FINAL	MUST BE COMPLETED
Applications for new construction or additions to buildings: See Initial Checklist for number of copies to distribute of building plans showing elevations and floor areas (including dimensions) for all floors. "Multi-family units and commercial uses require sealed Architectural Plans;" Building elevation to be provided for the full height of the building from grade to roof peak. Plan scale shall be a minimum of 1/4" per foot. Building elevations shall be provided for all sides and shall be labeled North, South, East and West.	<b>X</b>	<b>X</b>							<b>(P) (W) (N/R)</b>
Location of all signs and drawn details showing the size, construction type, height and content of all signs.			<b>X</b>		<b>X</b>	<b>X</b>			<b>(P) (W) (N/R)</b>
Drawn details of the type of screening to be used for the refuse storage areas, outdoor equipment and bulk storage.			<b>X</b>		<b>X</b>	<b>X</b>			<b>(P) (W) (N/R)</b>

**NOTICE OF HEARING**

PLEASE TAKE NOTICE that \_\_\_\_\_ have made application to the Long Beach Township Land Use Board for approval to: \_\_\_\_\_

for property located at \_\_\_\_\_, Long Beach Township, NJ also known as Lot(s) \_\_\_\_\_, Block \_\_\_\_\_ on the Long Beach Township Tax Map.

Applicants are requesting the following variances and design waivers: \_\_\_\_\_

Applicants will seek any other variances and/or waivers that may be required by the Long Beach Township Land Use Board at the time that this matter is being heard at time of the Public Hearing.

This matter is on the Clerk’s Docket and a hearing has been ordered for Wednesday, \_\_\_\_\_, 2022 at 7:00 PM in the Administration Building, First Floor Court Room, 6805 Long Beach Boulevard, Brant Beach, NJ, at which time persons interested may appear personally or by agent or attorney with a properly authorized power of attorney. Please note that this is an in person meeting only. There will be no virtual component.

Should the meeting format change, the Township website will be updated with necessary information up to and including the date of the meeting. You will not receive notice of a meeting format change. It is up to you to check the Township website or call the Township (609.361.6653) during normal business hours on the day of the hearing for any change from in person to virtual meeting.

Documents are available for inspection at the Land Use Board Office, 6805 Long Beach Boulevard, Brant Beach, New Jersey during normal business hours Monday through Friday 9:00 a.m. to 3:00p.m.