

MINUTES
REGULAR SESSION BOARD OF COMMISSIONERS OCTOBER 4, 2021

Flag Salute

Meeting came to order: 4:05 p.m.
Clerk calls the roll: Mayor Joseph H. Mancini PRESENT
 Commissioner Ralph H. Bayard PRESENT
 Commissioner Joseph P. Lattanzi PRESENT
Also in attendance: Danielle La Valle, Municipal Clerk
 Kyle Ominski, Administrator

Municipal Clerk announces: Notice of the time and place of this meeting has been posted in the office of the Municipal Clerk, published by the BEACH HAVEN TIMES and ASBURY PARK PRESS on December 24, 2020; and filed with the Municipal Clerk.

Motion: To dispense with the reading of the minutes of the previous meeting and to approve the same as recorded in the minute book:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini
Second: Bayard Nays:

AGENDA

PROCLAMATION

National Friends of Libraries Week 2021: October 17-23, 2021

ORDINANCES & PUBLIC HEARINGS

1. Second Reading Ordinance 21-26: **AN ORDINANCE OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, NEW JERSEY, APPROPRIATING \$85,000 FROM THE CAPITAL IMPROVEMENT FUND FOR THE ACQUISITION OF AN EXCAVATOR FOR THE WATER AND SEWER DEPARTMENT**

Passed on first reading at a regular meeting held on September 7, 2021 and advertised in the BEACH HAVEN TIMES issue of September 9, 2021.

BE IT ORDAINED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), as follows:

Section 1. There is hereby appropriated from the sum of \$85,000 from the Capital Improvement Fund of the Township, for the Acquisition of an Excavator for the Township's Water and Sewer Department, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto ("Project").

Section 2. It is hereby determined and stated that the Project set forth in Section 1 is a general capital improvement and is not a current expense of the Township.

Section 3. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and available for inspection.

Section 4. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. This ordinance shall take effect after final adoption and publication as required by law.

OPEN PUBLIC HEARING

No comments.

CLOSE PUBLIC HEARING

Motion to adopt Ordinance 21-26 on Second Reading:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini
Second: Bayard Nays:

2. Second Reading Ordinance 21-27C: **AN ORDINANCE AMENDING AN ORDINANCE ENTITLED, "CODE OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY, (1997)" AS THE SAME IN CHAPTER 64, WHICH PERTAINS TO BUILDING CONSTRUCTION**

Passed on first reading at a regular meeting held on September 7, 2021 and advertised in the BEACH HAVEN TIMES issue of September 16, 2021.

STATEMENT OF PURPOSE

This Ordinance amends Chapter 64 to revise the regulations relating to bulkhead construction requirements for lagoon and bayfront properties as a condition of certificates of occupancy.

SECTION I

§64-13A and B are hereby redesignated as B and C, respectively, and the following new subsection A is added.

A. Certificate of occupancy. As a requirement of the issuance of a certificate of occupancy for bayfront or lagoon properties, the property owner shall perform any work required to ensure the bulkhead complies with the requirements set forth in Subsection C below.

SECTION II

All ordinances, or parts of ordinances, inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION III

If any word, phrase, clause, section, or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal, or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

Effective date.

This ordinance shall take effect after final adoption and publication as required by law.

OPEN PUBLIC HEARING

No comments.

CLOSE PUBLIC HEARING

Motion to adopt Ordinance 21-27C on Second Reading:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

3. First Reading Ordinance 21-28: **BOND ORDINANCE AUTHORIZING THE ACQUISITION AND IMPROVEMENTS OF VARIOUS VEHICLES IN AND FOR THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, NEW JERSEY; APPROPRIATING THE SUM OF \$190,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$180,500; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

Motion to approve Ordinance 21-28 on First Reading:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

4. First Reading Ordinance 21-29C: **AN ORDINANCE AMENDING AN ORDINANCE ENTITLED, "CODE OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY, (1997)" AS THE SAME IN CHAPTER 51, WHICH PERTAINS TO BEACHES**

Motion to approve Ordinance 21-29C on First Reading:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

5. First Reading Ordinance 21-30C: **AN ORDINANCE AMENDING AN ORDINANCE ENTITLED, "CODE OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY, (1997)" AS THE SAME IN CHAPTER 82, WHICH PERTAINS TO FEES**

Motion to approve Ordinance 21-30C on First Reading:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

ADOPTIONS & APPROVALS

6. Resolution 21-1004.01: Approve Various Personnel Matters

RESOLUTION 21-1004.01

APPROVE VARIOUS PERSONNEL MATTERS

Finance

Change the following employee's annual base salary to \$40,500.00 to be paid from Finance Salary & Wage effective retroactive to September 4, 2021.

Mary Nolan

Health Department

Designate the following employee as a Vulnerable Populations Coordinator (VPC) and increase salary by \$10,000.00 in response to Strengthening Local Public Health Capacity Program & Grant for a total salary of \$85,000.00 effective retroactive to July 1, 2021 and commencing on June 30, 2022.

Ann Pepe

Designate the following employee as a Covid Generalist (CVG) and increase salary by \$10,000.00 in response to Strengthening Local Public Health Capacity Program & Grant

for a total salary of \$66,677.00 effective retroactive to July 1, 2021 and commencing on June 30, 2022.

Rebecca Kath

Designate the following employee as a Covid Generalist (CVG) and increase salary by \$10,000.00 in response to Strengthening Local Public Health Capacity Program & Grant for a total salary of \$50,000.00 to be effective retroactive to July 1, 2021 and commencing on June 30, 2022.

Sara Sexton

Construction

Adjust the following employee's rate of pay to \$25.00 per hour to be paid from Construction Salary & Wage effective retroactive to September 25th, 2021.

Joe Bogdany

Municipal Clerk

Hire the following employee as a Clerk 1 with an annual base salary of \$40,000.00 to be paid from Municipal Clerk Salary & Wage effective retroactive to September 27, 2021.

David Brady

Police

Appoint the following employee as a Full-Time Class II Officer at the rate of \$15.00 per hour to be paid from Police Salary & Wage effective October 4, 2021.

Kevin Lyons

Appoint the following employees to attend the Ocean County SLEO II Day Class Academy beginning on November 24, 2021.

Michael Fife Anthony Cipriani Jason Maldanodo Michael Barbagallo

Public Works

Approve the annual CDL Class A stipend in the amount of \$2,700.00 for the following employee effective October 4, 2021.

Paul Budd

Appoint the following employee as a Co-Safety Coordinator for the Township of Long Beach with an annual stipend of \$3,000.00 to be paid from the Building & Grounds Salary & Wage effective October 4, 2021.

Sherry Rahrer

Change the following employee's Title to Laborer 1 and annual base salary to \$41,669.33 effective retroactive to September 18, 2021.

Anthony Gentile

Change the following employee's Title to Senior Mechanic and annual base salary to \$68,563.52 effective retroactive to September 18th, 2021.

Stephen Johnson

Tax Assessor

Change the following employee's annual base salary to \$69,085.00 to be paid from Tax Assessor Salary & Wage effective October 4, 2021.

Barbara Bielawne

Water/Sewer

Change the following employee's annual base salary to \$46,000.00 to be paid from Water/Sewer Salary & Wage effective retroactive to September 18, 2021.

Michelle Torres

Hire the following employee as a Full-Time Clerk 1 at the annual base salary of \$38,000.00 to be paid from Water/Sewer Salary & Wage effective retroactive to September 27, 2021.

Stacy Catalano

Hire the following employee as a Permanent Full-Time Laborer 1 at the annual base salary of \$32,000.00 to be paid from Water/Sewer Salary & Wage effective retroactive to September 18, 2021.

Vincenzo Leto Jr.

Motion to approve Item 6:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

PURCHASES, CONTRACTS & AWARDS

7. Resolution 21-1004.02: Authorize a Contract for 9-1-1 Telecommunications Equipment Service and Maintenance for the Police Department, per State Contract: GTBM, Inc

RESOLUTION 21-1004.02

AUTHORIZE A CONTRACT WITH GTBM INC FOR 9-1-1 TELECOMMUNICATIONS EQUIPMENT SERVICE AND MAINTENANCE FOR THE POLICE DEPARTMENT OF THE TOWNSHIP OF LONG BEACH, PER STATE CONTRACT

WHEREAS, the Township of Long Beach wishes to utilize services from an authorized vendor under the State of New Jersey Cooperative Purchasing Program INJCP; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, GTBM, Inc. has been awarded New Jersey State Contract #83924 under T-0109 for Radio Communication Equipment and Accessories effective May 1, 2013, to April 30, 2022; and

WHEREAS, the Commissioner of Public Affairs and Safety recommends the utilization of this contract on the grounds that it represents the most cost-effective method for the needs of the Township; and

WHEREAS, the actual cost of 911 telecommunications equipment service and maintenance for the 911 Emergency Phone System in the amount not to exceed One Hundred Ninety-Nine Thousand Seven Hundred Forty-Three Dollars (\$199,743.00); and

WHEREAS, the Finance Officer has certified that sufficient funds are available in the appropriation ORD 21-18 ACQ REPLACE 911 SYSTEM Account #C-04-56-168-901 in the amount of \$152,000.00 and ORD 21-18 ACQ REPLACE 911 SYSTEM 2:20 Account # C-04-56-168-951 in the amount of \$38,000 and EMERG 911 – OTHER CONTRACTUAL Account #1-01-25-250-029 in the amount of \$8,550.00 and I/L DISPATCH – CONTRACTUAL OTHER Account #1-01-42-150-029 in the amount of \$1,193.00; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Long Beach that GTBM, Inc, 351 Paterson Ave, East Rutherford, NJ 07073 be awarded a contract for 911 telecommunications equipment service and maintenance for the 911 Emergency Phone System for the Police Department in an amount not to exceed \$199,743.00.

Motion to approve Item 7:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

FINANCIAL APPROVALS

8. Resolution 21-1004.03: Approve Corrective Action Plan, 2020 Annual Audit

RESOLUTION 21-1004.03

A RESOLUTION OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING THE CORRECTIVE ACTION PLAN FOR THE 2020 AUDIT RECOMMENDATIONS

WHEREAS, the 2020 Annual Audit of the Township of Long Beach, conducted by Suplee, Clooney & Company contained recommendations requiring actions; and

WHEREAS, the recommendations have been reviewed by the Township's Chief Financial Officer; and

WHEREAS, the Chief Financial Officer, in accordance with the requirements promulgated by the New Jersey Division of Local Government Services, has developed a plan to address the recommendations listed by the auditor;

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Township of Long Beach, hereby states that the Corrective Action Plan for the 2020 Annual Audit, hereto attached, is hereby approved and accepted; and

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the New Jersey Division of Local Government Services.

ADOPTED at a meeting by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey that the Township implement the Corrective Action Plan as set forth above by the Chief Financial Officer.

9. Resolution 21-1004.04: Approve Various Changes to Water/Sewer Accounts

RESOLUTION 21-1004.04

APPROVE VARIOUS CHANGES TO WATER/SEWER ACCOUNTS

WHEREAS, the following Water/Sewer accounts requires a change in their billing and/or classification due to the following reason; and

WHEREAS, it is requested by the Director of Revenue and Finance that these changes be made as follows:

<u>BLOCK</u>	<u>LOT/QUAL</u>	<u>ACCT #/ACCT</u>	<u>YEAR</u>	<u>CANCEL/CHANGE</u>	<u>AMOUNT</u>
23.07	5	7938-0	2021	Standby Credit	\$41.00
23.07	15	7948-0	2021	Standby Credit	\$42.25
23.07	17	7950-0	2021	Standby Credit	\$41.00
23.07	21	7954-0	2021	Standby Credit	\$45.00
23.07	22	7955-0	2021	Standby Credit	\$117.00

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach that the Municipal Clerk be, and is hereby, authorized to make these changes.

10. Resolution 21-1004.05: Approve a Refund to a Tax Account for Overpayment

RESOLUTION 21-1004.05

APPROVE A REFUND TO A TAX ACCOUNT FOR OVERPAYMENT

WHEREAS, the following Tax Account is to be refunded due to the overpayment of taxes; and

WHEREAS, it is requested by the Director of Revenue and Finance that these refunds be made as follows:

<u>BLOCK</u>	<u>LOT</u>	<u>ADDRESS</u>	<u>PAYEE</u>	<u>AMOUNT</u>
10.14	2.02	9 E. Colorado Ave.	Argiroula Mastrodimos 1 Springdale Road Hackettstown, NJ 07840	\$2086.16

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach that the Chief Financial Officer be, and is hereby authorized, to make the above-noted refunds.

11. Resolution 21-1004.06(a&b): Approve Various Actions Related to Performance Bonds

a. Accept a Performance Bond; Block 4.29, Lot 7, #LUB-06-21, \$13,794.00

b. Release a Performance Bond; Block 18.93, Lots 2&3, #LUB-8-20, \$5,500.00 (plus accrued interest)

RESOLUTION 21-1004.06(a)

ACCEPT A PERFORMANCE BOND

WHEREAS, the Township of Long Beach accepted from Marilyn A. Houser Check No. 1203 drawn on Fidelity Investments dated September 28, 2021, in the amount of Thirteen Thousand Seven Hundred Ninety Four Dollars (\$13,794.00) as the required Performance Bond for Minor Subdivision #LUB-06-21, Block 4.29, Lot 7.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners accepts this Performance Bond as per its Municipal Ordinance and as recommended by the Municipal Engineer.

RESOLUTION 21-1004.06(b)

RELEASE OF PERFORMANCE BOND

WHEREAS, pursuant to Resolution 20-0914.10, the Township of Long Beach accepted from Sharon Karmazin, Check No. 1509912850, drawn on Bank of America, dated August 18, 2020, in the amount of Four Thousand Dollars (\$4,000.00) and Check No. 4433 drawn on Bank of America dated August 18, 2020 in the amount of One Thousand Five Hundred (\$1,500) representing the required Performance Bond for Minor-Subdivision #LUB-8-20, Block 18.93, Lots 2 & 3 (1093-C Long Beach Boulevard, North Beach, Long Beach Township); and

WHEREAS, as a result of the current inspection by the Municipal Engineer on September 29, 2021, it was concluded that all work was complete and recommended the performance bond be released in the amount of Five Thousand Five Hundred Dollars (\$5,500.00) and no maintenance bond required.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Long Beach hereby approves the final release of the Performance Bond in the amount of Five Thousand Five Hundred (\$5,500.00) plus accrued interest, as per its Municipal Land Use Ordinance and as per the recommendation and certification of the Municipal Engineer.

12. Resolution 21-1004.07: Approve Bills and Payroll:

Bills in the amount of: \$4,946,289.03

Payroll in the amount of: \$1,816,752.97

RESOLUTION 21-1004.07

RESOLUTION OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PAYMENT OF TOWNSHIP BILLS

WHEREAS, the Chief Financial Officer and various Department Heads of the Township of Long Beach have carefully examined all vouchers presented for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Board of Commissioners of the Township of Long Beach has approved payment of same; and

WHEREAS, Payroll Department has certified and submitted a request for approval of Township payroll in the amount of \$1,816,752.97.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach as follows:

1. The said approved vouchers amounting to the sum of \$4,946,289.03 be and the same are hereby authorized to be paid on Monday, October 4, 2021.

2.

The said approved payroll amounting to the sum of \$1,816,752.97 be and the same are hereby authorized to be paid on Monday, October 4, 2021.

The Municipal Clerk be, and is hereby, directed to list on the page in the Minute Book following the Minutes of this meeting all of the said vouchers hereby authorized to be paid.

Motion to approve Items 8-12:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

Business Administrator, Kyle Ominski: Informed those present that Kite Festival would be going on that upcoming weekend along with the 18 Mile Run. Reminded everyone that the speed limit increases along the Blvd. and the lights are set to go off all on Tuesday after Columbus Day.

COMMISSIONERS' REPORTS

Commissioner Lattanzi: Gave a brief synopsis of how the Transportation System as well as the Concert Series did this year, both had good years and concerts were very well attended.

Commissioner Bayard: Dune grass would be available at the DPW Garage and during the Shellabration event and Hazardous Waste Day would be at the end of this month.

Mayor Mancini: The next meeting of the Land Use Board will be held on Wednesday, October 13, 2021 at 7:00 pm. Second Reading and Public Hearing for Ordinance(s) 21-28, 21-29, 21-30C will take place at the public meeting held on Monday, November 1, 2021 at 4:00 pm. The Emergency Orders we had in place are basically over, as of November 1st, all tents restaurants used for outdoor seating shall be removed and resume indoor dining. The bill for the LBI Consolidated School District came in and the number per student we are being charged is insanely high. Encouraged everyone to get out and vote if they haven't taken advantage of early voting or vote by mail at the election on November 2nd.

OPEN PUBLIC SESSION

John Fiore, Brant Beach: Recent Brant Beach Homeowners meeting had about 80 people in attendance. Issues brought up were 31st Street parking issues caused by some local surf camps in that area and noise concerns around the basketball courts.

Anne Barkey, Loveladies: Questioned the Resilient LBI meetings and what information Commissioners had on them as well as general information regarding Bond Ordinances and the new water meter rate ordinance.

Mayor Mancini: Encouraged people to attend the Resilient LBI meeting.

Don O'Brien, Brant Beach: Questions related to the Gator Program and whether or not the Twp. would be charging for the service and general information on the Health Department and booster shots for the COVID-19 vaccines.

Rand Pearsall, Holgate: Comments regarding beaches, recreational facilities and dune grass.

Bill Hutson, Holgate: General compliments regarding the shuttle busses and the new LBT Field Station.

CLOSE PUBLIC SESSION

Motion for adjournment at 4:25 p.m.:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

Danielle La Valle, RMC
Municipal Clerk

Joseph H. Mancini
Mayor

Ralph H. Bayard
Commissioner

Dr. Joseph P. Lattanzi
Commissioner