

MINUTES
REORGANIZATION & REGULAR SESSION BOARD OF COMMISSIONERS JANUARY 4, 2021
Flag Salute

Meeting came to order: 4:00 p.m.
Clerk calls the roll: Mayor Joseph H. Mancini PRESENT
Commissioner Ralph H. Bayard PRESENT
Commissioner Joseph P. Lattanzi PRESENT
Also in attendance: Danielle La Valle, Municipal Clerk
Kyle Ominski, Administrator

Municipal Clerk announces: Notice of the time and place of this meeting has been posted in the office of the Municipal Clerk, published by the BEACH HAVEN TIMES and ASBURY PARK PRESS on December 24, 2020; and filed with the Municipal Clerk.

Opening Statement:

In 1936 the voters of Long Beach Township decided to adopt the non-partisan Commission Form of government, which provided for the initial election of three (3) Commissioners with subsequent elections every four (4) years thereafter. Those elections are held at the November General Election with installation of those elected at the first January meeting of the subsequent year.

Motion to appoint Joseph H. Mancini as Mayor:
Motion: Bayard Ayes: Bayard, Lattanzi, Mancini
Second: Lattanzi Nays:

Motion: To dispense with the reading of the minutes of the previous meeting and to approve the same as recorded in the minute book:
Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini
Second: Bayard Nays:

AGENDA

DECLARATION: Appointments to LBT Land Use Board

The following shall be appointed as per N.J.S.A. 55D to the LBT Land Use Board as of January 2021, for the following terms:

| | |
|--|-------------|
| Joseph H. Mancini, Mayor, Class I Member: | 1-year term |
| Ralph H. Bayard, Class III Member: | 1-year term |
| Ronald Pingaro, Class II Member: | 1-year term |
| Joseph E. Hummel, Class IV Member: | 1-year term |
| Lynne J. Schnell, Class IV Member: | 4-year term |
| Patricia M. Caplicki, Class IV Alternate #2: | 2-year term |
| Alexander Meehan, Class IV Alternate #4: | 2-year term |

ORDINANCES & PUBLIC HEARINGS

1. First Reading Ordinance 21-01C: AN ORDINANCE AMENDING AN ORDINANCE ENTITLED, "CODE OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY, (1997)" AS THE SAME IN CHAPTER 178, WHICH PERTAINS TO STORMWATER REGULATIONS

Motion to adopt Ordinance 21-01C on First Reading:
Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini
Second: Bayard Nays:

2. First Reading Ordinance 21-02C: AN ORDINANCE AMENDING AN ORDINANCE ENTITLED "CODE OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY, 1997" IS HEREBY AMENDED BY THE REVISIONS TO CHAPTER 82, REFORMATTING AND REVISING CERTAIN REGULATIONS RELATING TO PROFESSIONAL ESCROW DEPOSITS FOR THE LAND USE BOARD

Motion to adopt Ordinance 21-02C on First Reading:
Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini
Second: Bayard Nays:

ADOPTIONS & APPROVALS

3. Resolution 21-0104.01: Assign and Designate the Commissioners/Directors to their Respective Departments

RESOLUTION 21-0104.01

BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, at the Reorganization Meeting of said Board this 4th day of January 2021 that Mayor Joseph H. Mancini be and is hereby assigned the Department of Public Affairs and Safety and is hereby designated as the Director of the Department of Public Affairs and Safety.

BE IT FURTHER RESOLVED, that Commissioner Ralph H. Bayard be and is hereby assigned the Department of Public Works, Water/Sewer and Property and is hereby designated as the Director of the Department of Public Works, Water/Sewer and Property.

BE IT FURTHER RESOLVED, that Commissioner Joseph P. Lattanzi be and is hereby assigned the Department of Revenue and Finance and is hereby designated as the Director of the Department of Revenue and Finance.

4. Resolution 21-0104.02: Designate Departments / Areas over which the Commissioners Shall Have Supervision

RESOLUTION 21-0104.02

BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, at the Reorganization Meeting of the Board of Commissioners held this 4th day of January 2021, that the Director of Public Affairs and Safety shall have the supervision and direction of the following departments: Lifeguards, Beach Badge Program, Police Department, Liaison to Fire and First Aid Departments, State Uniform Construction Code Department, Land Use Board, Emergency Management, Municipal Court, Municipal Prosecutor, Public Defender, Municipal Clerk, Publicity, Elections, and Departmental Labor Negotiations and Personnel Matters.

BE IT FURTHER RESOLVED, that the Director of Public Works, Parks and Property shall have supervision and direction of the following departments: Road Repairs and Maintenance, Street Lighting, Garbage and Trash Removal, Public Buildings and Grounds, Sanitary Landfill Expense, Beach Maintenance, Water/Sewer Infrastructure & Plant Operation and Maintenance, Engineering Services, and Departmental Labor Negotiations and Personnel Matters.

BE IT FURTHER RESOLVED, that the Director of Revenue and Finance shall have supervision and direction of the following departments: Financial Administration, Collection of Taxes, Assessment of Taxes, Annual Audit, Legal Services and Costs, Insurance and Bonds, Communications Administration (i.e. telephones, television channel, website, social media, computers), Purchasing, Health Department, Administration of Public Assistance, liaison, Contributions to various organizations, Water/Sewer Utility Billing Department, and Departmental Labor Negotiations and Personnel Matters.

5. Resolution 21-0104.03: Designate the Official Newspapers

RESOLUTION 21-0104.03

BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, that the following newspapers are hereby designated as the official newspapers for the Township of Long Beach:

**Asbury Park Press
Beach Haven Times**

6. Resolution 21-0104.04: Approve Various Personnel Matters

RESOLUTION 21-0104.04

Approve and Accept Family Medical Leave (FMLA) for employee with Civil Service number *****9658.

FINANCE

Appoint the following employee as alternate Insurance Fund Commissioner/Co-Safety Coordinator for the Township of Long Beach with an annual stipend of \$3,000.00 to be paid from Finance Salary & Wage:

Erica Nicholes

Change the following employee's annual base salary to \$70,898.00 to be paid from Finance Salary & Wage effective January 4, 2021:

Katlyn Kerlin

PUBLIC WORKS

Adjust the following Co-Safety Coordinators stipend to \$3,000.00 each to be paid equally from the Revenue & Finance, Public Works & Property and Public Affairs & Safety Salary & Wage effective January 1, 2021:

Brian Golla

Dustin Martin

Tax Assessor

Approve a one-time annual stipend of \$11,440.00 to the following employee due to significant job duties related to the township tax revaluation:

Tracy Hafner

WATER/SEWER

Change the following employee's Civil Service title to Laborer 2 and annual base salary to \$ 38,146.00 to be paid from Water/Sewer Salary & Wage effective January 4, 2021:

Ryan Brady

7. Resolution 21-0104.05(a-m): Approve Various Appointments for 2021:
- a. Administrator for DOT Alcohol and Drug Testing Policy: Gabrielle Albert
 - b. Insurance Fund Commissioner: Kyle Ominski
 - c. Workers Compensation Administrator: Gabrielle Albert
 - d. Public Agency Compliance Officer: Danielle La Valle
 - e. Americans with Disabilities Act Coordinator: Danielle La Valle
 - f. Assessment Search Officer: Danielle La Valle
 - g. Signatory for Certified Lists of Adjacent Properties: Tracy Hafner
 - h. Tax Search Officer: Dawn Annarumma
 - i. Community Development Block Grant Representative: Andrew Baran
 - j. Certifying Agent Supervisor: Lydia D' Amore
 - k. Civil Service Commission Appointing Authority: Kyle Ominski
 - l. Local Emergency Planning Committee (LEPC)
 - m. Hazardous Mitigation Planning Committee (HMPC)

RESOLUTION 21-0104.05(a)

WHEREAS, the Board of Commissioners of the Township of Long Beach has adopted a Drug Free Workplace Policy; and

WHEREAS, it is required that an administrator of said policy be appointed.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach that Gabrielle Albert, be and is hereby, appointed Administrator for 2021 to be responsible for the Township of Long Beach DOT Alcohol and Drug Testing Policy and Program as per Ordinance 00-16C; and

BE IT FURTHER RESOLVED, that Kyle Ominski, Business Administrator be appointed as Alternate.

RESOLUTION 21-0104.05(b)

BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach that Kyle Ominski, be and is hereby, appointed Fund Commissioner to represent the Township of Long Beach in the Ocean County Municipal Joint Insurance Fund for the year 2021; and

BE IT FURTHER RESOLVED, that Erica Nicholes be appointed as Alternate.

RESOLUTION 21-0104.05(c)

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach that Gabrielle Albert, be and is hereby, appointed Workers Compensation Administrator for 2021; and

BE IT FURTHER RESOLVED, that Chris Connors be appointed as Alternate.

RESOLUTION 21-0104.05(d)

BE IT RESOLVED, that the Board of Commissioners of the Township of Long Beach designate Municipal Clerk, Danielle La Valle, as the Public Agency Compliance Officer (P.A.C.O.) for 2021 as regulated by the New Jersey Division of Contract Compliance with regard to equal employment opportunity in public contracts and as per N.J.A.C. 17:27-3.5.

RESOLUTION 21-0104.05(e)

BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey that Danielle La Valle is hereby appointed

Americans with Disabilities Act (ADA) Coordinator for a term effective January 1, 2021 through December 31, 2021.

RESOLUTION 21-0104.05(f)

BE IT RESOLVED, that the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, designates Municipal Clerk Danielle La Valle as the Official Assessment Search Officer of the Township of Long Beach.

BE IT FURTHER RESOLVED, that Scott Lawrence be, and is hereby, appointed the Deputy Assessment Search Officer of the Township of Long Beach.

RESOLUTION 21-0104.05(g)

BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, at the Reorganization Meeting held this 4th day of January 2021 that Tracy Hafner, be and is hereby, appointed the authorized signatory for Certified Lists of Adjacent Properties for Land Use and CAFRA application notices for the Township of Long Beach;

BE IT FURTHER RESOLVED, that Barbara Bielawne is hereby designated as alternate signatory for the execution of said documents as necessary, effective January 1, 2021 through December 31, 2021.

RESOLUTION 21-0104.05(h)

BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, that Dawn Annarumma, be and is hereby, appointed the Official Tax Search Officer of the Township of Long Beach for 2021; and

BE IT FURTHER RESOLVED, that Katy Mancini, be and is hereby, appointed the Deputy Tax Search Officer of the Township of Long Beach.

RESOLUTION 21-0104.05(i)

WHEREAS, the Ocean County Department of Economic Development has requested, pursuant to a Cooperative Agreement between the County of Ocean and the Municipality of the Township of Long Beach, that a representative and/or an alternate be appointed to serve on the Community Development Block Grant.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach that Andrew Baran, be and is hereby, appointed as Community Development Block Grant Representative for the year 2021 and that Dustin Martin be and is hereby, appointed the Alternate for the year 2021.

RESOLUTION 21-0104.05(j)

BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, that Lydia D'Amore, be and is hereby, designated as certifying agent supervisor and that Christopher Connors, be and is hereby, designated as a certifying agent to facilitate the administration of the Public Employees' Retirement System and the Police and Firemen's Retirement System in the Township of Long Beach i.e., the responsibility of processing, at the local level, all documents pertaining to the Public Employees' Retirement enrollments, transfers of members accounts, retirement, withdrawals and claims; and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Public Employees' Retirement System and the Police and Firemen's Retirement System Offices of the State of New Jersey.

RESOLUTION 21-0104.05(k)

BE IT RESOLVED, that the Board of Commissioners of the Township of Long Beach do hereby authorize Kyle Ominski as the appointing authority and Gabrielle Albert as authorized representative to facilitate the administration of the Civil Service Commission in the Township of Long Beach i.e., the responsibility of processing, at the local level, all documents pertaining to new hires, disciplines, title changes and separations; and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Civil Service Commission in Trenton, New Jersey.

RESOLUTION 21-0104.05(l)

WHEREAS, Long Beach Township's Office of Emergency Management is required by the State of New Jersey to appoint a Local Emergency Planning Committee (LEPC); and

WHEREAS, the following individuals have agreed to serve as members of the LEPC:

Joseph Mancini

Mayor

| | |
|---------------------|--|
| Kyle Ominski | Business Administrator |
| Chief Anthony Deely | Emergency Management Coordinator |
| James Hartmann | Deputy Emergency Management Coordinator |
| Brendan Kerlin | Deputy Emergency Management Coordinator |
| Ted Johnson | Ship Bottom Fire Department |
| George Salazar | Beach Haven Fire Department |
| JoAnne Tallon | Long Beach Township OEM |
| Christopher Connors | Long Beach Township OEM |
| James O'Brien | Long Beach Township DPW |
| Dan Krupinski | Long Beach Island Health Department |
| Rebecca Kath | Long Beach Island Health Department |
| Robert Weidman | Beach Haven First Aid Squad |
| David Yates | LBI School Representative |
| Angela Andersen | Media Representative & Township Resident |
| Dan Rodriguez | St. Francis Center Representative |
| John Tichy | Citizen Representative |
| Mark Duzban | Citizen/Communications Specialist |

WHEREAS, public meetings shall be held concurrently on the following dates and times:

| Date | Time | Location |
|-------------------|-------------|---------------------|
| March 3, 2021 | 4:00 p.m. | Municipal Courtroom |
| June 2, 2021 | 4:00 p.m. | Municipal Courtroom |
| September 1, 2021 | 4:00 p.m. | Municipal Courtroom |

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach that the before listed individuals be, and are hereby, appointed as members of the 2021 Local Emergency Planning Committee effective January 1, 2021 through December 31, 2021.

RESOLUTION 21-0104.05(m)

WHEREAS, Long Beach Township's Office of Emergency Management is required by the State of New Jersey to appoint a Hazardous Mitigation Planning Committee (HMPC); and

WHEREAS, the following individuals have agreed to serve as members of the HMPC:

| | |
|---------------------|---|
| Joseph Mancini | Mayor |
| Danielle La Valle | Municipal Clerk |
| Chief Anthony Deely | Emergency Management Coordinator |
| James Hartmann | Deputy Emergency Management Coordinator |
| Brendan Kerlin | Deputy Emergency Management Coordinator |
| Anthony O'Cone | Long Beach Twp. Police, Annex Coordinator Chief Tele-Communicator |
| Ted Johnson | Ship Bottom Fire Department |
| JoAnne Tallon | Long Beach Township OEM |
| Christopher Connors | Long Beach Township OEM |
| James O'Brien | Long Beach Township DPW |
| Dan Krupinski | Long Beach Island Health Department |
| Rebecca Kath | Long Beach Island Health Department |
| Robert Weidman | Beach Haven First Aid Squad |
| David Yates | LBI School Representative |
| Angela Andersen | Media Representative & Township Resident |
| Dan Rodriguez | St. Francis Center Representative |
| John Tichy | Citizen Representative |
| Kimberly Walker | Annex Coordinator |
| Brianna Maglio | Annex Coordinator |
| Nicole Andreotta | Annex Coordinator |
| Christine Eberle | Annex Coordinator |
| James Seidenfaden | Annex Coordinator |
| Erica Nicholes | Annex Coordinator |

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach that the before listed individuals be, and are hereby, appointed as members of the 2021 Hazardous Mitigation Planning Committee effective January 1, 2021 through December 31, 2021.

8. Resolution 21-0104.06: Authorize Tax Appeal Officers for 2021

RESOLUTION 21-0104.06

WHEREAS, from time to time the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax rates for the tax year, or a property becomes subject to a roll-back assessment; and

WHEREAS, the governing body of the Taxing District of the Township of Long Beach is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected or a roll-back assessment not applied, the taxpayers affected would not be paying their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal or Complaint with the Ocean County Board of Taxation; and

WHEREAS, the Long Beach Township Tax Assessor Tracy A. Hafner was appointed on June 30, 2005 with an end term of June 30, 2021, the office hours of the Tax Assessor are Monday through Friday from 9:00 a.m. to 4:00 p.m. and has a current salary of One Hundred Sixteen Thousand Six Hundred Seventy-Nine Dollars (\$116,679.00).

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Taxing District of the Township of Long Beach that Tracy A. Hafner, Certified Tax Assessor, and/or the firm of Raymond, Coleman, Heinold & Norman, LP is/are hereby authorized to act as the agents for the Taxing District during the Year of 2021 and file a Petition of Appeal or Complaint with the Ocean County Board of Taxation to correct such assessments to the proper value and that a copy of any Petition of Appeal or Complaint filed with the Ocean County Board of Taxation under this Resolution be filed with the Municipal Clerk; and

BE IT FURTHER RESOLVED, that the Certified Tax Assessor and/or the firm of Raymond, Coleman, Heinold & Norman, LP is/are hereby authorized to execute stipulations of settlement on any tax appeal or complaint filed by the taxing district or by a taxpayer in the tax year 2021 and that a certified copy of this Resolution be forwarded to the Ocean County Board of Taxation with any such Petition of Appeal.

9. Resolution 21-0104.07: Establish the Green Team Advisory Committee for 2021

RESOLUTION 21-0104.07

WHEREAS, the Township of Long Beach strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally, and socially; a community which would thrive well into the new century; and

WHEREAS, the Township of Long Beach wishes to build a model of government which benefits our residents now and into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in attempt to focus attention on green issues, the Township, pursuant to Resolution 11-1021.02, established a Green Team Advisory Committee; and updated the goals and members in Resolution 19-1202.02; and

WHEREAS, the Township continues to focus on green issues with the implementation of the resilience & public access planning and transportation initiatives as well as energy assessments of municipal operations and facilities; and

WHEREAS, the Township prioritizes green initiatives in-house with energy efficient upgrades; in our community with mobility and transportation efforts; public access enhancements and increasing reduce, reuse and recycling efforts and education.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Township of Long Beach does hereby establish the 2021 Green Team Advisory Committee consisting of members, who shall be residents or employees of the Township of Long Beach, appointed for the term effective January 1, 2021 through December 31, 2021; and

BE IT FURTHER RESOLVED, by the Board of Commissioners of the Township of Long Beach that the mission, goals, and objectives of the Green Team Advisory Committee through this date are established as follows:

MISSION: The Township of Long Beach Green Team Advisory Committee will advise the Board of Commissioners on ways to improve municipal operations with green initiatives which are economically and environmentally sound, through research, education, and evaluation.

Goals for Long Beach Township's Green Team in 2021:

- Continue energy efficient planning, implementation, and upgrades;
- Plan for and implement electric vehicle infrastructure and fleet enhancements;
- Enhance and expand public education of recycling and plastics reduction initiatives;

- Promote and maintain roadways for all users from pedestrians, bikes, and public transportation and plan for expansion of public transportation;
- Further the integrated public and open space management through the Municipal Public Access Planning and open space tax;
- Restore and upgrade trails, parks and bayfront public access locations including for increased public education opportunities;
- Continue dune re-vegetation and stewardship initiatives as part of continued stewardship projects with our taxpayer associations and partner organizations; and
- Continue to expand organic waste diversion and reef development through the Oyster Recycling program.

OBJECTIVES:

- Collaborate with Township employees and other governmental agencies, businesses, and service providers to share resource information and ideas consistent with the green team's mission;
- Encourage participation of all employees to solicit ideas on green initiatives;
- Research and analyze green initiatives which make practical environmental and economic sense; and
- Develop strategies for sustainable green initiatives as defined above in municipal operations.

BE IT FINALLY RESOLVED, by the Board of Commissioners of the Township of Long Beach that the following persons are hereby appointed to the Green Team Advisory Committee through December 31, 2021:

| <u>Name</u> | <u>Title</u> | <u>Member status</u> |
|------------------------------------|--------------------------------|----------------------|
| Angela Andersen | Sustainability Coordinator LBT | Team Leader |
| Ralph Bayard | Commissioner | Township Member |
| Danielle La Valle | Municipal Clerk | Township Member |
| Regina Lotito | Township Employee | Township Member |
| Allison Iannicone | Owen/Little Associates | Regular Member |
| Zach Kerzner | Business Owner | Citizen Member |
| Joan Phillips | Business Owner | Citizen Member |
| Sherry Roth | Township Resident | Citizen Member |
| Christine Thompson/ Kim McKenna | Stockton University | Academic Member |
| Kyle Gronozastji | Director ALO | Non-Profit Member |
| JoAnne McKee | LBI Garden Club | Community Member |

10. Resolution 21-0104.08: Appoint Authorized Signatories for the Police Dept.

RESOLUTION 21-0104.08

BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, that Chief Anthony Deely and Captain Kevin Mahon be, and are hereby, appointed as authorized signatories for official documents regarding the Police Department of the Township of Long Beach.

11. Resolution 21-0104.09: Appoint Various Members to the Land Use Board:

- Ralph Bayard: Class III - 1/1/21 through 12/31/21
- Ronald Pingaro: Class II – 1/1/21 through 12/31/21

RESOLUTION 21-0104.09

BE IT RESOLVED THAT, in accordance with the law, the following Township Officials are hereby appointed to serve on Long Beach Township's Land Use Board:

| Member | Class | Commencing | Expiring |
|---------------------------|--------------|-------------------|-------------------|
| Commissioner Ralph Bayard | Class III | January 1, 2021 | December 31, 2021 |
| Ronald Pingaro | Class II | January 1, 2021 | December 31, 2021 |

BE IT FURTHER RESOLVED, that a certified copy of this Resolution will be forwarded to the Secretary of the Long Beach Township Land Use Board.

12. Resolution 21-0104.10: Approve Designated Dates for Town-Wide Private Yard Sales in 2021:
Saturday, May 22nd and Saturday, July 3rd

RESOLUTION 21-0104.10

WHEREAS, pursuant to Chapter 152-3.C of the Code of the Township of Long Beach, two (2) Town-wide private sales (yard sales) are permitted annually within the municipal town; and

WHEREAS, said private sales shall not be counted in the total permissible private sales per year, per property.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach at a reorganization meeting held Monday, January 4, 2021 that Town-wide private sales shall be authorized on the following dates for individuals complying with all provisions of Chapter 152 of the Township of Long Beach:

Saturday, May 22, 2021

Saturday, July 3, 2021

BE IT FURTHER RESOLVED, pursuant to Chapter 152-3.C of the Code of the Township of Long Beach, that rain dates for said sales shall be on the Sunday immediately following each designated Town-wide private sale.

13. Resolution 21-0104.11: Authorize Special Events to Take Place in Long Beach Township in 2021

RESOLUTION 21-0104.11

WHEREAS, the Long Beach Township Board of Commissioners wishes to foster and promote the recreational and social experiences of its citizens and visitors; and

WHEREAS, various applications, documents and certifications are required to be submitted, reviewed, and filed in order to approve and permit such events before sanctioning by the Township.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Township of Long Beach does hereby grant permission for various recreational and social events taking place on municipal grounds and buildings in 2021 submitted for approval on the prescribed application form(s), containing sufficient and complete information, necessary documents and/or certification, and approval by affected Township Departments and Commissioners, and Ocean County Officials, as deemed appropriate.

Motion to approve Items 3-13:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

PURCHASES, CONTRACTS & AWARDS

14. Resolution 21-0104.12: Award Contracts Per Bid for Lifeguard and Beach Badge Uniforms for the Beach Patrol Department
- Original Watermen, Inc: 2-year contract
- Jetty Life, LLC: 2-year contract
- Shore Promotions: 2-year contract

RESOLUTION 21-0104.12

WHEREAS, the Township of Long Beach has solicited and received bids on December 16, 2020 for the purchase of Beach Patrol Uniforms for the Beach Patrol Department; and

WHEREAS, it is the understanding of the Board of Commissioners of the Township of Long Beach that the following vendors provided responsive bids, said bids having been submitted for review and approval by Long Beach Township's Qualified Purchasing Agent and Municipal Solicitor, and that they have been accepted for the same:

Lifeguard and Beach Badge Uniforms – various items per individual contracts on file in the Municipal Clerk's Office:

Original Watermen, Inc.: 2-year contract

Vista, CA

Jetty Life, LLC: 2-year contract

Manahawkin, NJ

Shore Promotions: 2-year contract

Ship Bottom, NJ

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach this 4th day of January 2021, for the reasons before-mentioned, that one (1) 2-year contract with a one (1) 1-year option to extend be, and is hereby, awarded to the above listed vendors at rates pursuant to the bids received by Long Beach Township on December 16, 2020.

Motion to approve Item 14:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

FINANCIAL APPROVALS

15. Resolution 21-0104.13: Designate Depositories Wherein Funds of the Township May Be Deposited and Invested

RESOLUTION 21-0104.13

BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, that Ocean First Bank be and is hereby designated as the depository wherein funds of the Township of Long Beach shall be deposited.

BE IT FURTHER RESOLVED, that all other investments shall be in accordance with N.J.S.A. 40A:5-15 et seq. Fulton Bank, PNC Bank, Ocean First Bank, TD Bank, Bank of America and Manasquan Bank be, and are hereby, designated as institutions which, subject to the approval of the Director of Revenue and Finance of the Township of Long Beach, may be used to invest funds of the Township of Long Beach for such types of accounts and certificates as may, from time to time, be deemed in the best interest of the Township of Long Beach, subject only to the limitations as provided by law.

BE IT FURTHER RESOLVED, that the above-mentioned institutions are approved and may be utilized as part of the official Long Beach Township Cash Management Plan according to N.J.S.A 40A:5-14 (all deposits and investments shall be maintained in interest bearing accounts); and

BE IT FURTHER RESOLVED, that the funds of the Township of Long Beach shall be withdrawn from the beforementioned institutions only upon warrants signed by the Commissioner of Revenue and Finance and/or by the Commissioner of Public Safety and Affairs or in their absence the Commissioner of Public Works and Property and by the original signature of the Chief Financial Officer or her alternate designee.

16. Resolution 21-0104.14: Designate Depositories to Honor Municipal Checking Accounts and to Authorize the Use of Facsimile Signatures

RESOLUTION 21-0104.14

BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, at the Reorganization Meeting of said Board held this 4th day of January 2021, that Fulton Bank, PNC Bank, Ocean First Bank, TD Bank, Bank of America and Manasquan Bank are hereby designated as the depositories of this municipal corporation be, and are hereby requested, authorized and directed to honor all checks, drafts and other orders for the payment of money drawn in the name of the Township of Long Beach, including those payments to the individual order of any person or persons whose name or names appear thereon as a signor or signors thereof, when bearing or purporting to bear the facsimile of signatures of any two of the following:

- Joseph H. Mancini
- Joseph P. Lattanzi
- Ralph H. Bayard
- Lydia D'Amore
- Dawn Annarumma
- Erica Nicholes

and said bank shall be entitled to honor and to charge this municipal corporation for such checks, drafts, or other orders, regardless of by whom or by what means the actual or purported facsimile signatures resemble the facsimile specimens duly certified to or filed with said banks by the Municipal Clerk or other officer of this municipal corporation, except that one of the approved signatures must be of the Chief Financial Officer.

17. Resolution 21-0104.15: Approve Various Petty Cash Funds & Custodians for 2021

RESOLUTION 21-0104.15

WHEREAS, the Board of Commissioners of the Township of Long Beach wishes to establish the following Petty Cash Funds and custodians:

| Petty Cash Fund | Custodian | Amount |
|------------------------|---------------------|---------------|
| Municipal Clerk | Danielle La Valle | \$50.00 |
| Police Department | Chief Anthony Deely | \$100.00 |
| Water Sewer Utility | Courtney Palughi | \$150.00 |

| | | |
|-------------------------|-------------------|----------|
| Confidential Account | Dsg. Ron Hullings | \$500.00 |
| Beach Patrol | Tracey Schmidt | \$100.00 |
| Building Department | Jennifer Diodata | \$50.00 |
| Finance | Lydia D'Amore | \$100.00 |
| Health Department | Daniel Krupinski | \$100.00 |
| Public Works Department | Debra Thompson | \$100.00 |

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby authorizes the establishment of the funds and custodians as listed above.

- 18. Resolution 21-0104.16(a-c).** Approve various actions by the Tax Collector:
- a. Authorizing a Tax Sale for Outstanding Charges Due in 2020
 - b. Authorizing the Cancellation of Overpayment and Delinquent Property Taxes of Less than \$10.00 for 2021
 - c. Fixing the Interest Rate to be Charged on Delinquent Taxes and Setting the Grace Period for 2021

RESOLUTION 21-0104.16(a)

WHEREAS, N.J.S.A. 54:5-19 provides that a municipality may, by resolution, arrange for a tax sale no earlier than the last month of the municipality's fiscal year, when unpaid taxes, or other municipal liens or charges, are in arrears in the fiscal year designated by said resolution; and

WHEREAS, the governing body acknowledges that a tax sale shall be held no earlier than December 2020 and no later than December 31, 2021 for the charges in arrears for the year 2020; and

WHEREAS, N.J.S.A. 54:5-26 provides that in lieu of any two of the four publications, notice to the property owner and to any person or entity entitled to notice of foreclosure as per N.J.S.A. 54:5-104.48 may be given; and

WHEREAS, the costs of those beforementioned, shall be additional to the cost of sale provided in N.J.S.A. 54:5-38, for which the additional costs are not to exceed Twenty-Five Dollars (\$25.00) for each set of notices for a particular property.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean and State of New Jersey as follows:

1. The Tax Collector is hereby directed and authorized to conduct a tax sale no earlier than December of 2020 and no later than December 31, 2021 for unpaid taxes or other municipal liens or charges, or parts thereof, that are in arrears for the fiscal year 2020 upon written authorization by the Board of Commissioners.
2. The Tax Collector may, in lieu of any two of the four publications, send notification of the Lien Sale and said charges are not to exceed \$25.00 for each set of notices for a particular property.
3. A certified copy of this resolution shall be forwarded to the Tax Collector and Chief Financial Officer for the Township of Long Beach.

RESOLUTION 21-0104.16(b)

WHEREAS, N.J.S.A. 40A:5-17.1(b) authorizes a governing body to designate an authorized municipal employee to process, without further action on the part of the governing body, the cancellation of overpayment or delinquent property taxes of less than Ten Dollars (\$10.00); and

WHEREAS, it is more cost effective to cancel said overpayments, and delinquent amounts.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey that the Tax Collector is hereby authorized to cancel the overpayment or delinquent balances of less than \$10.00 on the tax records.

RESOLUTION 21-0104.16(c)

WHEREAS, N.J.S.A. 54:4-67 governs the interest rates to be charged on delinquent taxes and allows the governing body to set a grace period not to exceed ten (10) calendar days; and

WHEREAS, Payments received after the ten-day grace period will have interest charged back to the due date; and

WHEREAS, interest on delinquent taxes may be fixed at a rate that shall not exceed 8% per year on the first One Thousand Five Hundred Dollars (\$1,500.00) of delinquency, and 18% per year on that portion in excess of One Thousand Five Hundred Dollars (\$1,500.00) to be calculated from the date the tax was payable until the date that actual payment to the Tax Collector is made.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is instructed that no interest shall be charged if a payment of a quarterly tax installment is received by the Tax Collector within the tenth (10th) calendar day following the date upon which that tax installment became payable.
2. Payments received after the 10-day grace period will have interest charged back to the due date.
3. That the Tax Collector is hereby authorized and directed to charge 8% per year on the first One Thousand Five Hundred Dollars (\$1,500.00) of taxes becoming delinquent after the due date and 18% per year on any amount of the delinquent taxes in excess of One Thousand Five Hundred Dollars (\$1,500.00).

19. Resolution 21-0104.17: Approve Bills and Payroll:
Bills in the amount of: \$6,780,160.21
Payroll in the amount of: \$901,441.99

RESOLUTION 21-0104.17

WHEREAS, the Chief Financial Officer and various Department Heads of the Township of Long Beach have carefully examined all vouchers presented for the payment of claims; and

WHEREAS, after due consideration of the said vouchers, the Board of Commissioners of the Township of Long Beach has approved payment of same; and

WHEREAS, Payroll Department has certified and submitted a request for approval of Township payroll in the amount of \$901,441.99.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach as follows:

1. The said approved vouchers amounting to the sum of \$6,780,160.21 be and the same are hereby authorized to be paid on Monday, January 4, 2021.
2. The said approved payroll amounting to the sum of \$901,441.99 be and the same are hereby authorized to be paid on Monday, January 4, 2021.

The Municipal Clerk be, and is hereby, directed to list on the page in the Minute Book following the Minutes of this meeting all of the said vouchers hereby authorized to be paid.

Motion to approve Items 15-19:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini
Second: Bayard Nays:

COMMISSIONERS' REPORTS

Commissioner Lattanzi: Financially, the Twp. had an excellent year, specifically the Construction Department. The County and State were in control of COVID-19 vaccines and the timelines as to who could receive it and when.

Commissioner Bayard: P&A Construction would be installing a new sewer main through the Spring along the Blvd. Letters would be going out this week for outstanding water meters.

PUBLIC HEARING:

Community Development Block Grant Applications for 2021

Commissioner Bayard announces: Now is the time for the Public Hearing in regard to applications to be submitted for funding consideration through the 2021 Ocean County Community Development Block Grant. Legal notice of this Public Hearing was published on January 1st, 2021. The deadline for applications submitted to Long Beach Township is February 1st, 2021. The next hearing shall take place on February 1st at 4:00 p.m. in the Municipal Court Room.

OPEN PUBLIC HEARING

No comment

CLOSE PUBLIC HEARING

20. Resolution 21-0104.18: Approve 2021 Community Block Grant Application for Long Beach Township – Handicap Beach Access Lifts

RESOLUTION 21-0104.18

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Long Beach that the 2021 application of the Township of Long Beach to the Ocean County Community Development Block Grant Program in the amount of \$40,000.00 for the replacement of the 105th Street and 93rd Street Handicap Beach Access Lifts is hereby approved by the Board of Commissioners.

Motion to approve Item 20:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

Mayor Mancini: The next meeting of the Land Use Board will be held on Wednesday, January 13th, 2021 at 7:00 pm in the upstairs multi-purpose room.

Second Reading and Public Hearing for Ordinances 21-01C, 21-02C and the Community Development Block Grant Application Second Hearing will take place at the public meeting held on Monday, February 1, 2021 at 4:00 pm.

OPEN PUBLIC SESSION

Rand Pearsall, Holgate: Had questions regarding public notices, Covid-19 cases at the local hospital and CDBG criteria.

Mayor Mancini explained how legal notices need to follow laws of the State as to how things are published and where.

Commissioner Lattanzi stated that the cases at the hospital are still relatively high but feels as the availability of the vaccine increases, the numbers would then start to drop. Commissioner Bayard states that the CDBG Grant is something that's applied for every other year and we were looking to replace two handicap access lifts with this application.

Ann Barkey, Loveladies: Also had questions regarding public notices.

Mayor Mancini explained how we pay for legal ads to be published and they need to follow strict laws of the State.

Bill Hutson, Holgate: Thanked the Commissioners for a great year.

CLOSE PUBLIC SESSION

Motion for adjournment at 4:20 p.m.:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

Danielle La Valle, RMC
Municipal Clerk

Joseph H. Mancini
Mayor

Ralph H. Bayard
Commissioner

Dr. Joseph P. Lattanzi
Commissioner