

**MINUTES**  
**REGULAR SESSION BOARD OF COMMISSIONERS DECEMBER 07, 2020**  
Flag Salute

Meeting came to order: 4:00 p.m.  
 Clerk calls the roll: Mayor Joseph H. Mancini PRESENT  
 Commissioner Ralph H. Bayard PRESENT  
 Commissioner Joseph P. Lattanzi PRESENT  
 Also, in attendance: Danielle La Valle, Municipal Clerk PRESENT  
 Kyle Ominski, Administrator PRESENT

Municipal Clerk announces: Notice of the time and place of this meeting has been posted in the office of the Municipal Clerk, published by the BEACH HAVEN TIMES and ASBURY PARK PRESS on December 05, 2019; and filed with the Municipal Clerk.

Motion: To dispense with the reading of the minutes of the previous meeting and to approve the same as recorded in the minute book:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini  
 Second: Bayard Nays:

**AGENDA**

**ORDINANCES & PUBLIC HEARINGS**

1. First Reading Ordinance 20-27C: **AN ORDINANCE AMENDING AN ORDINANCE ENTITLED, "CODE OF THE TOWNSHIP OF LONG BEACH, COUNTY OF OCEAN, STATE OF NEW JERSEY, (1997)" AS THE SAME IN CHAPTER 168, WHICH PERTAINS TO SOLID WASTE, AND CHAPTER 115, WHICH PERTAINS TO CONSTRUCTION WASTE**

Motion to Approve Ordinance 20-27C on First Reading:  
 Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini  
 Second: Bayard Nays:

**ADOPTIONS & APPROVALS**

2. Resolution 20-1207.01: Authorize Various Employees to Prepare and Submit Grant Applications for 2021

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Township of Long Beach that the following municipal employees: Sgt. James Hartmann, Ptl. Megan Keller, Sgt. Brendan Kerlin, Ptl. Neil Rojas, Angela Andersen, Dan Krupinski, Paul Vereb, LuAnn Rozek, Gabrielle Albert, Lydia D'Amore and Municipal Engineer Frank Little be, and are hereby authorized and directed to apply for various grants in 2021.

3. Resolution 20-1207.02: Authorize Participation and Acceptance in the Emergency Management Performance Grant (EMPG) Emergency Management Agency Assistance Subaward (EMAA): \$10,000.00

**WHEREAS**, the Township of Long Beach, wishes to participate in the Emergency Management Performance Grant (EMPG) Emergency Management Agency Assistance Subaward (EMAA); and

**WHEREAS**, the Subaward number for the Program is FY20-EMPG-EMAA-1517 for the period of July 1, 2020 through June 30, 2021 in the amount of \$10,000.00; and

**WHEREAS**, if awarded, the Township of Long Beach accepts grant funds to enhance the Emergency Management program by using the money for Emergency Management purposes.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Township of Long Beach do hereby authorize Sgt. James Hartmann to apply for the FFY2020 Emergency Management Agency Assistance (EMAA) Subaward Emergency Management Performance Grant (EMPG) for \$10,000.00; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the Township of Long Beach shall hereby accept these grant funds if so awarded.

4. Resolution 20-1207.03: Approve Various Appropriation Transfers

**WHEREAS**, the New Jersey statutes provide for the making of appropriation transfers between the period of November 01, 2020 and December 31, 2020; and

**WHEREAS**, the Board of Commissioners of the Township of Long Beach, County of Ocean, desires to make the following appropriation transfers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Township of Long Beach that the following transfers of appropriations be, and are hereby made:

CURRENT FUND			
FROM:	DEPARTMENT	ACCOUNT #	AMOUNT
Sts & Rds – Other Exp	O&E	0-01-26-290-020	\$20,000.00
Police S&W	S&W	0-01-25-240-010	\$100,000.00
Group Ins	O&E	0-01-23-220-000	\$37,000.00

<b>TOTAL</b>			<b>\$157,000.00</b>
<b>TO:</b>	<b>DEPARTMENT</b>	<b>ACCOUNT #</b>	<b>AMOUNT</b>
Public Works	S&W	0-01-26-302-010	\$20,000.00
Police O&E	O&E	0-01-25-240-020	\$100,000.00
Legal	O&E	0-01-20-155-020	\$30,000.00
Social Security	O&E	0-01-36-472-000	\$5,000.00
Board of Health – S&W	S&W	0-01-27-330-010	\$2,000.00
<b>TOTAL</b>			<b>\$157,000.00</b>

5. Resolution 20-1207.04: Approve Various Personnel Matters

**Beach Patrol**

Hire the following employee as Seasonal Part Time Laborer at the rate of \$ 11.00 per hour to be paid from Lifeguard Salary & Wage retro-active to November 2, 2020:

Ramo Kline  
Taylor Teliszewski

**Finance**

Hire the following employee as a Permanent Full-Time Clerk 1 at the annual base salary of \$36,000.00 to be paid from Municipal Clerk’s Salary & Wage effective retroactive to November 28, 2020.

Jacquelyn Cartagena

**Tax Collection**

Change the following employee’s annual base salary to \$51,744.00 to be paid from Tax Collection Salary & Wage effective retroactive to October 31, 2020:

Katy Mancini

**Water/Sewer**

Change the following employee’s annual base salary to \$45,947.00 to be paid from Tax Collection Salary & Wage effective retroactive to November 28, 2020:

Courtney Palughi

Motion to Approve Items 2-5:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

**PURCHASES, CONTRACTS & AWARDS**

6. Resolution 20-1207.05(a&b): Approve Various Shared Service Agreements with Ocean County:

(a) Drug Recognition Expert Callout Program

(b) Driving While Intoxicated Enforcement Program

**RESOLUTION 20-1207.05(a)**

**WHEREAS**, the Shared Services Act, N.J.S.A. 40A:65-1 et seq., authorizes local units as defined in the Act to enter into joint agreements for the provision of governmental services; and

**WHEREAS**, the Township of Long Beach wishes to enter into an agreement with the County for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by the Township to the Drug Recognition Expert Callout Program; and

**WHEREAS**, the Drug Recognition Expert Callout Program is a traffic safety program ran by the Ocean County Prosecutors Office utilizing a Drug Recognition Expert to assist with identifying/removing intoxicated drivers from the roadway; and

**WHEREAS**, funds for these services are received from the State of New Jersey and County of Ocean.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Commissioners of the Township of Long Beach does hereby authorize the execution of the Ocean County Drug Recognition Expert Callout Program Shared Services Agreement effective October 1, 2020 through September 30, 2021 with compensation to the Township set at the rate of Sixty Dollars (\$60.00) per hour, per officer.

**BE IT FURTHER RESOLVED**, certified copies of this Resolution shall be forwarded to the Ocean County Office of the Prosecutor and Department of Finance.

**RESOLUTION 20-1207.05(b)**

**WHEREAS**, the Shared Services Act, N.J.S.A. 40A:65-1 et seq., authorizes local units as defined in the Act to enter into joint agreements for the provision of governmental services; and

**WHEREAS**, there is a continued need for Police Officers to be assigned to various DWI checkpoints; and

**WHEREAS**, the Township of Long Beach desires to continue to participate in the Ocean County Driving While Intoxicated Enforcement Program; and

**WHEREAS**, funds for these services are received from the State of New Jersey and County of Ocean.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Commissioners of the Township of Long Beach does hereby authorize the execution of the Ocean County Driving While Intoxicated Enforcement Program Shared Services Agreement effective October 1, 2020 through September 30, 2021 with compensation to the Township set at the rate of Sixty Dollars (\$60.00) per hour, per officer.

**BE IT FURTHER RESOLVED**, certified copies of this Resolution shall be forwarded to the Ocean County Office of the Prosecutor and Department of Finance.

7. Resolution 20-1207.06(a&b): Award Various Contracts Per Bid:
- (a) Crest Construction for Emergency Repairs to Water and Sewer Systems
  - (b) KRS Services for Emergency Electrical Repairs in the Township of Long Beach

**RESOLUTION 20-1207.06(a)**

**WHEREAS**, pursuant to N.J.S.A. 40A:11-1 et seq., the Township of Long Beach has solicited and received bids for emergency repairs to water and sewer systems in the Township of Long Beach on December 02, 2020; and

**WHEREAS**, it is in the opinion of the Board of Commissioners of the Township that the lowest qualified bid be accepted for same; and

**WHEREAS**, Crest Construction, 880 Route 9, Little Egg Harbor, NJ 08087, gave the lowest qualified bid as per the municipal engineer and the municipal attorney's review and certification; and

**WHEREAS**, the contract term shall have a duration of one (1) year commencing January 01, 2021 and ending December 31, 2021 with an option to extend for a period of two (2) years as agreed to in writing by both parties at the end of the initial contract period.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Township of Long Beach this 7<sup>th</sup> day of December 2020, for the reasons aforesaid, that a contract be and is hereby awarded to:

**Crest Construction**

880 Route 9

Little Egg Harbor, NJ 08087

for emergency repairs to water and sewer systems in the Township of Long Beach pursuant to their bid received by Long Beach Township on December 02, 2020; effective January 01, 2021 through December 31, 2021.

**RESOLUTION 20-1207.06(b)**

**WHEREAS**, pursuant to N.J.S.A. 40A:11-1 et seq., the Township of Long Beach solicited and received bids for 2021 Emergency Electrical Repair in the Township of Long Beach on December 02, 2020; and

**WHEREAS**, it is in the opinion of the Board of Commissioners of the Township that the lowest qualified bid be accepted for same; and

**WHEREAS**, KRS Services, 1806 Route 206, Southampton, NJ 08088, gave the lowest qualified bid as per the municipal engineer and the municipal attorney's review and certification.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Township of Long Beach this 7<sup>th</sup> day of December 2020, for the reasons aforesaid, that a contract be and is hereby awarded to:

**KRS Services**

1806 Route 206

Southampton, NJ 08088

For Emergency Electrical Repairs in the Township of Long Beach in various amounts pursuant to the bid received December 02, 2020, effective January 01, 2021, through December 31, 2021 with one (1) 2-year option to extend.

8. Resolution 20-1207.07: Award a Contract Per INJCP Co-op:
- Chas S. Winner, Inc., dba Winner Ford
  - (2) 2020 Utility Interceptor Base Vehicles for Police Department

**WHEREAS**, the Township of Long Beach wishes to make a purchase from an authorized vendor under the State of New Jersey's Cooperative Purchasing Program INJCP; and

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law N.J.S.A. 40A:11-12; and

**WHEREAS**, Chas S. Winner, Inc., dba Winner Ford, has been awarded New Jersey State Contract #20-Fleet-01189 (Index #T-2776) for the period of June 18, 2020 through June 17, 2022; and

**WHEREAS**, the Commissioner of Revenue and Finance recommends the utilization of this contract on the grounds that it represents the most cost-effective method for the needs of the Township; and

**WHEREAS**, the actual cost for the purchase of two (2) 2020 Utility Interceptor Base Vehicles for the Police Department is Sixty-Four Thousand Two Hundred Fourteen Dollars (\$64,214.00); and

**WHEREAS**, the Finance Officer has certified the availability of funds for this contract in the appropriation created by: Purchase of two (2) 2020 Utility Interceptor Base Vehicles Account #0-01-25-240-051 in the amount of Sixty Four Thousand Two Hundred Fourteen Dollars (\$64,214.00).

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Township of Long Beach that Chas S. Winner, Inc., dba Winner Ford, 250 Haddonfield – Berlin Rd., Cherry Hill, NJ 08034 be awarded a contract for purchase and delivery of two (2) 2020 Utility Interceptor Base Vehicles for the Police Department.

9. Resolution 20-1207.08: Authorize Participation in the Sourcewell System (NJPA) National Cooperative Pricing System

**WHEREAS**, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

**WHEREAS**, the nationally-recognized Sourcewell System (NJPA), has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

**WHEREAS**, it is the desire of the Township of Long Beach to join the Sourcewell National Cooperative Purchasing System to purchase goods and services in order to make the procurement process more efficient, and to provide cost savings to the Township.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Long Beach, County of Ocean, State of New Jersey as follows:

1. That the governing body of the Township of Long Beach hereby authorizes the Mayor and commissioners to enter into a member participation interlocal agreement and to participate in the Sourcewell Cooperative Pricing System.
2. The Township shall be responsible to ensure that the goods and or services procured through the Sourcewell Cooperative Purchasing System comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Motion to Approve Items 6-9:

Motion: Lattanzi

Ayes: Lattanzi, Bayard, Mancini

Second: Bayard

Nays:

**FINANCIAL APPROVALS**

10. Resolution 20-1207.09: Extension of Performance Bond – 1 year  
Island's End, LLC #LUB-32-17  
Block 1.13, Lots 4, 21-25  
Block 1.16, Lots 2-7, 12, 14-18  
Block 1.19, Lots 6-9, 11-19

**WHEREAS**, pursuant to Resolution 18-0702.15, the Township of Long Beach received from Island's End, LLC., Check No. 006292 from Unity Bank, dated June 22, 2018 in the amount of Sixty-Seven Thousand Fifty-Six Dollars (\$67,056.00), as the required cash portion of the Performance Bond for Major Sub-division #LUB-32-17, Block 1.13, Lots 4, 21-25, Block 1.16, Lots 2-7, 12, 14-18, Block 1.19, Lots 6-9, 11-19; and

**WHEREAS**, the Performance Guarantee was submitted at that time in the form of a Rider and Performance Surety Bond in the amount of Six Hundred Three Thousand Five Hundred Four Dollars (\$603,504.00); and

**WHEREAS**, pursuant to resolution 20-1005.05, the property was inspected on May 7, 2020 by the Municipal Engineer who determined that certain work items had been completed and recommended a reduction in the Performance Bond cash required to

Twenty-Three Thousand One Hundred Dollars (\$23,100.00) and Bond required to Two Hundred Seven Thousand Nine Hundred Dollars (\$207,900.00); and

**WHEREAS**, upon inspection by the Municipal Engineer on November 02, 2020, it was determined certain work items had not been satisfactorily completed and recommended the Performance Bond be extended for one additional year to November 2021.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners approves the extension of this Performance Bond as recommended by the Township Engineer.

11. Resolution 20-1207.10: Approve Change to Water/Sewer Account

**WHEREAS**, the following Water/Sewer account requires a change to their billing and/or classification due to a returned meter; and

**WHEREAS**, it is requested by the Director of Revenue and Finance that these changes be made as follows:

<u>BLOCK</u>	<u>LOT/QUAL</u>	<u>ACCT #/ACCT</u>	<u>YEAR</u>	<u>CANCEL/CHANGE</u>	<u>AMOUNT</u>
20.141	4	7491-0 Water	2020	Returned meter	\$34.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Township of Long Beach that the Municipal Clerk be, and is hereby, authorized to make the above-listed changes.

12. Resolution 20-1207.11: Authorize the Cancellation of a Tax Levy  
Block 11.31, Lot 1: 9603 Long Beach Blvd.: \$9,839.62

**WHEREAS**, the Township of Long Beach received and accepted ownership of Block 11.31, Lot 1 also known as 9603 Long Beach Blvd. in April of 2020; and

**WHEREAS**, a tax-exempt status needs to be established for the remainder of 2020, as well as the cancellation of the remainder of the tax billings for 2020 and the first half of 2021, in the amount of Nine Thousand Eight Hundred Thirty-Nine Dollars and Sixty-Two Cents (\$9,839.62) for 9603 Long Beach Blvd.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Township of Long Beach, County of Ocean, State of New Jersey the Tax Collector is hereby authorized to cancel the remainder of the tax billings for 2020 and the first half of 2021 for Block 11.31, Lot 1 in the amount of Nine Thousand Eight Hundred Thirty-Nine Dollars and Sixty-Two Cents (\$9,839.62).

13. Resolution 20-1207.12: Approve Bills & Payroll  
Bills in the amount of: \$5,008,769.02  
Payroll in the amount of: \$950,001.74

**WHEREAS**, the Chief Financial Officer and various Department Heads of the Township of Long Beach have carefully examined all vouchers presented for the payment of claims; and

**WHEREAS**, after due consideration of the said vouchers, the Board of Commissioners of the Township of Long Beach has approved payment of same; and

**WHEREAS**, Payroll Department has certified and submitted a request for approval of Township payroll in the amount of \$950,001.74.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Township of Long Beach as follows:

1. The said approved vouchers amounting to the sum of \$5,008,769.02 be and the same are hereby authorized to be paid on Monday, December 07, 2020.
2. The said approved payroll amounting to the sum of \$950,001.74 be and the same are hereby authorized to be paid on Monday, December 07, 2020.

The Municipal Clerk be, and is hereby, directed to list on the page in the Minute Book following the Minutes of this meeting all of the said vouchers hereby authorized to be paid.

Motion to Approve Items 10-13:

Motion: Lattanzi Ayes: Lattanzi, Bayard, Mancini

Second: Bayard Nays:

#### COMMISSIONERS' REPORTS

**Commissioner Lattanzi:** No report.

**Commissioner Bayard:** P&A would be back on the Blvd. doing work on the water and sewer mains.

**Mayor Mancini:** The next meeting of the Land Use Board will be held on Wednesday, December 9<sup>th</sup> at 7:00 pm in the upstairs multi-purpose room.

Second Reading and Public Hearing for Ordinance(s) 20-27C will take place at the public meeting held on December 21, 2020 at 4:00 pm. Thanked the Long Beach Township Construction Department for organizing and all of the donators for raising \$7,200.00 to donate to the St. Francis Food Pantry for Thanksgiving.

**OPEN PUBLIC SESSION**

**Ann Barkey**, Loveladies: had questions regarding Atlantic City Electric and how they will be contacting residents who will be affected by their tree pruning and what the Township plans on doing about the recent coyote sightings.

**Mayor Mancini** explained that AC Electric doesn't let the Town know the matter of which they notify and that the Township has reached out to Animal Control as well as Fish and Wildlife, both said they will not take any action until there is a reason to, a sighting is not enough.

**Rachel Bosley**, Dunes: asked if the other side of the Blvd in the Dunes was going to be paved since the streets on the one side were done.

**Commissioner Bayard** replied that the gas company did the streets on the one side when they did the gas lines and no, there was no plan to pave the remaining streets in the Dunes.

**Juliet Kaszas**, the Sandpaper: was outdoor dining still permitted in the Township?

**Mayor Mancini** stated that the tents have all been removed, but if restaurants still wanted to allow it, people can dress warm and continue to eat outdoors.

**Rand Pearsall**, Holgate: had questions for each of the Commissioners regarding how the local hospital was doing with this second round of COVID cases, how the compliance has been with the water meters and the road across from Susan Ave has cracks and inquired as to what can be done considering it is a County road.

**Commissioner Lattanzi** explained that there are currently between 25-28 COVID cases and only 8-10 in the ICU, we were fairing better compared to the hospitals more north.

**Commissioner Bayard** stated that there are about 1,000 meters that still needed to be purchased for full compliance.

**Mayor Mancini** replied that the crack in the road by Susan Ave will be looked into.

**Bill Hutson**, Holgate: stated how easy it was to get his water meter with no hassle at all, was very pleased with the service from the Township. Questioned if the hospital was still accepting food donations for all employees working long hours due to COVID-19.

**Commissioner Lattanzi** explained that the hospital was no longer at the level where the staff could not stop to eat, they did appreciate the food donations previously.

**Peter Trainor**: the 18<sup>th</sup> Street bulkhead is very high, asked if the Twp. could possibly put some signs up for safety and had comments regarding how impressed he was with the crew the Township has doing the bulkheads, they were very professional handling the angry residents and did a wonderful job with the construction.

**CLOSE PUBLIC SESSION**

Motion for Adjournment at 4:30 p.m.:

Motion: Lattanzi

Ayes: Lattanzi, Bayard, Mancini

Second: Bayard

Nays:

\_\_\_\_\_  
Danielle La Valle, RMC  
Municipal Clerk

\_\_\_\_\_  
Joseph H. Mancini  
Mayor

\_\_\_\_\_  
Ralph H. Bayard  
Commissioner

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Dr. Joseph P. Lattanzi  
Commissioner