

Gathering Permits

- Application for permits can be downloaded from www.longbeachtownship.com or can be picked up at the Long Beach Township Police Department.
- Complete application and return to the Police Department (Attn: Officer Megan Keller) at least 14 calendar days prior to the event with the \$50.00 application fee (check or money order made out to Long Beach Township).
- Application will be reviewed and applicant will be notified of application status via phone call, email and/or mail.

*Any questions please contact Officer Megan Keller at mkeller@lbtpd.org or 609-361-2097

Long Beach Township
Police Department
6805 Long Beach Boulevard
Brant Beach, New Jersey
08008



Emergency 9-1-1
Non-Emergency
609-494-3322
Fax Number
609-494-6504

Gathering Permit Application

Application Fee: \$50.00 check or money order made to "The Township of Long Beach"
submitted with application

APPLICANT INFORMATION

Name: _____ **Driver's License #:** _____

Home Address: _____

Home Phone #: _____ **Mobile Phone #:** _____

Local Address: _____

Local Phone #: _____

GATHERING INFORMATION

Type of Event: _____ **Approximate # of guests/participants:** _____

Date and Time of Event: _____

Rain Date (if applicable): _____

Location of Event: _____

Details of Event (ie. Chairs, tents, music): _____

OFFICIAL USE

Date received: _____ **Date approved:** _____

Additional notes: _____

Chapter 131

PARADES, ASSEMBLIES AND GATHERINGS

GENERAL REFERENCES

Dune area regulations — See Ch. 51, Art. I. Licensing — See Ch. 111.

§ 131-1. Approvals required. [Amended 8-7-2017 by Ord. No. 17-29C]

Except as otherwise permitted by this chapter, no parades, assemblies, gatherings, meetings, or group activities consisting of more than 30 persons shall be permitted anywhere within the territorial boundaries of the Township unless the sponsor shall have obtained the following approvals:

- A. Approval by the Chief of Police in accordance with the terms and provisions hereinafter set forth.
- B. Approval by resolution of the Board of Commissioners in accordance with the terms and provisions hereinafter set forth.

§ 131-2. Exceptions.

The provisions of this chapter limiting or restricting parades, assemblies, gatherings, meetings and group activities shall not be deemed to apply:

- A. Where the assembly, gathering, meeting, or group activity is to be held entirely within the boundaries of the property and the aforesaid event is being held by and pursuant to the invitation of the owner or lessee of the property. **[Amended 8-7-2017 by Ord. No. 17-29C]**
 - (1) This exception shall not apply to any for-profit, commercial, and/or any business-related assembly, gathering, meeting, group activity, or events. For-profit, commercial, and/or any business-related events shall be required to obtain the approvals required by this chapter and comply with § 205-60B, as applicable.
- B. To any assembly, gathering, meeting or group activity held in any commercial business establishment where arrangements have been made in advance with the owners of the establishment and where the assembly, gathering, meeting or group activity is held or carried on in a completely enclosed building.
- C. To a family group, which is defined for the purposes of this chapter to mean a group of persons all of whom are related to each other by blood or by marriage.

§ 131-3. Application. [Amended 8-7-2017 by Ord. No. 17-29C]

A minimum of 30 calendar days prior to the date of the planned parade, assembly, gathering, meeting, or group activity for which an exception does not apply, application shall be made to the Chief of Police or to such other member of his or her department as he or she may designate. The application shall contain the name, address, and contact information of the applicant, or, in the event the application is made by a corporation, religious, or fraternal organization, it shall contain the name, address, and contact information of the officers and directors of the corporation, religious, or fraternal organization. The application shall further set forth the purpose of the proposed parade, assembly, gathering, meeting, or group activity, the date and proposed hours, the desired location, the number of anticipated participants, and any other pertinent information/conditions of the proposed event. A copy of the application shall be simultaneously filed with the Municipal Clerk for review by the Board of Commissioners.

§ 131-4. Investigation by Police Department. [Amended 8-7-2017 by Ord. No. 17-29C]

The Police Department shall investigate, approve, and/or disapprove the application pursuant to the following, and, upon approval or disapproval by the Police Department, the Police Department shall immediately notify the Municipal Clerk of the approval or disapproval, as well as any recommended conditions of approval.

- A. The parade, assembly, gathering, meeting or group activity may be held without unduly interfering with the peace of other citizens and guests in the township by creating excessive noise or other disturbance.
- B. The parade, assembly, gathering, meeting or group activity will not create such a crowd or crowded condition so as to endanger or be likely to endanger persons or property in the township.
- C. The anticipated number of participants is realistic and that the bond as called for hereinafter has been satisfactorily posted.

§ 131-5. Review by Board of Commissioners. [Amended 7-7-2006 by Ord. No. 06-21C; 8-7-2017 by Ord. No. 17-29C]

Upon written approval by the Police Department, the Police Department shall advise the Municipal Clerk in writing and the application shall be reviewed by the Board of Commissioners at the next scheduled work session. The Board of Commissioners shall approve or deny the application at its discretion, and shall set forth all conditions of any approval, if any, as applicable.

§ 131-6. Bond and indemnification required. [Amended 8-7-2017 by Ord. No. 17-29C]

The Township may require that the application be accompanied by a bond and/or indemnification and hold-harmless agreement to indemnify all property owners, residents, and visitors of the Township for any loss or damage to property caused by or as a result of the parade, assembly, gathering, meeting, or group activity. The bond shall also ensure the Township that the area to be used shall be left in a clean and orderly condition. The bond shall be in a form satisfactory to the Board of Commissioners with sufficient surety to insure satisfaction in the event of default in any of the terms and conditions of the bond. The bond shall be in an amount deemed necessary and proper by the Board of Commissioners.

§ 131-7. Approval. [Amended 8-7-2017 by Ord. No. 17-29C]

Notification of approval shall be made by the office of the Administrator, Municipal Clerk, or the Chief of Police or his/her designee, and shall set forth any/all conditions stipulated therein.

§ 131-8. Dune areas.

No permit shall be granted for any parade, assembly, gathering, meeting or group activity which will take place on any dune area of the township.

§ 131-9. Violations and penalties. [Added 7-18-1997 by Ord. No. 97-16C]

A violation of this chapter shall be punishable as provided in Chapter 1, General Provisions, Article III, General Penalty.